



Tampa FunCoast ASC Agenda October 12, 2013

GSR Orientation 1:15 pm

Open meeting with Service prayer at 2:00 pm:

God grant us knowledge that we may write according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness, that this may truly be Your work, not ours, in order that no addict, anywhere need die from the horrors of addiction.

Readings: Purpose and Function:
JFT Meditation (Dec. 17th, Service Meditation):
12 Traditions:
12 Concepts:

Welcome new attendees to ASC:

Welcome any new Groups to ASC:

Secretary's report: (5 min)

Open floor to GSR's with home group issues: (3 min each)

Open floor to anyone wishing to address the ASC: (3 min each)

Roll call: Groups
Sub-committee Chairs
ASC officers

Read from Policy pg. 3: Addressing ASC Body

LDO report: (5 min)

RCM report: (5 min)

Vice Chair report: (5 min)

Sub-committee reports: (5 min each)

Activities
Helpline

H&I
Newsletter
Policy
Public Relations
Convention
FRCNA

Announcements for the good of NA:

Recess: (10 min)

Roll Call: to establish quorum

Serenity Prayer: to reflect on why we are here

Pass the basket: (7th Tradition)

Treasurer's Report:

Read from Policy pg. 4: Discussion of a Motion, a-f

Old Business:

New Business: (3 min per each discussion; cons and pros)

Elections:

Regional Business:

Close the meeting with the Serenity Prayer



Tampa Funcoast ASC Minutes September 14, 2013

Chair: Deb C. (813) 352-4158
Vice Chair: Anna M. (813) 600-9911
Treasurer: Kent C. (813) 230-3044
RCM #1: Stephen

Secretary:
Alt. Secretary: Manny G. (813) 638-4490
Alt. Treasurer: Jim H. (813) 892-5263
RCM#2: Caroline C. (813) 569-5519

GSR Orientation opened at 1:15 pm

ASC opened at 2:00 pm by with the Serenity Prayer and Service Prayer.

Readings: Purpose and Function: Gary
 Service Meditation: Clifford
 12 Traditions: Young Man
 12 Concepts: Craig

Welcome new attendees to ASC:

- John, Never Too Young
- Vivian, More Hope
- Jonathan, The Heights of NA
- Wendy, Recovery in Riverview
- Aaron, Sunday Serenity
- Ruby
- Jill, Women's Hope

Welcome new groups to ASC:

None

Secretary's Report:

Hi, my name is Manny G and I'm an addict. On the table to my left is the sign-in sheet, announcement sheet and contact list. If your group has elected a new GSR or if you did not receive your minutes this month please update the contact list. Please indicate whether you want your minutes **MAILED, EMAILED or NOT Mailed** in the far right column of the contact sheet. This is to insure that your group receives their minutes in a timely fashion. If you are a new Subcommittee Chair please be sure to update the contact sheet as well. For all members of the ASC who give reports that are included in the ASC monthly minutes I am requesting that you submit these reports typed you can submit the report on the day of area service by memory stick or you can email the report to me by the Wednesday following Area Service. My email address is mannygacet@gmail.com

Located on the table to my left, there are event flyers, literature order forms, GSR report forms, and meeting schedule change forms as well as a box for the GSR reports to be submitted. All meeting changes such as

time or location can be put in the GSR report box as well. GSR/Alt GSR **must** fill out a meeting schedule change form so that it can be updated on the meeting schedules and on our website. If you have a Motion Request form to turn in, it must be turned in before we discuss today's New Business or you will have to wait until the next ASC meeting for the new motion to be read on the floor.

\$142.28 was spent on printing and mailing of Area Minutes, Literature Order Forms and GSR Reports.

At today's GSR Orientation there were 3 in attendance. Please be sure to announce the GSR Orientation to all your groups.

According to page 17 of our Policy under removal from the meeting schedule, "If there has not been a representative of the group present for four (4) consecutive ASCs, a group will be removed from the Tampa Funcoast Meeting Schedule. While a group is not required to be a voting member of ASC to be placed on the Tampa Funcoast Meeting Schedule, a representative (not necessary a GSR) must be present for ASC roll call. This ensures that meetings that no longer exist are not placed on the schedule"; therefore, the following groups have been removed from the meeting schedule, attendance and the mailing of minutes due to 4 or more absences: None this month. "If a group has been removed from the Tampa Funcoast Meeting Schedule, it may be placed back on the list by sending a representative to ASC. At ASC, they should notify the Public Relations and Helpline Chairperson that they would like to be added to the next publication of the schedule."

According to page 17 of our Policy under becoming a voting group and scheduled meeting, "3. To maintain voting status, a group must not miss two consecutive ASC meetings. 4. The group will be removed from the mailing list after missing 2 consecutive ASC meetings. 5. To re-establish voting status, a GSR (or alternate) must attend two consecutive ASC meetings." Due to missing 2 or more ASC meetings the following groups are excluded from voting today: Arc of Hope, Hope Not Dope, Just for Today, NA Speaker Meeting, New Tampa NA, Squeaky Clean, Sunday Serenity, Welcome Home. Remember you must be present for both roll calls in order to be considered present. If you do not hear your group called you may have been removed from attendance due to absences, please see me during the break.

Quorum is set at 31 with 60 eligible voting groups in the area at this time.

Your group cards can now be picked up at the front door when you enter.

If you have any questions, feel free to ask me during the break or after the close of business today. Please do not come up to me during area, as I will not be available to answer questions at that time. Thank you again for allowing me to serve.

In Loving Service, Manny G

- Caroline C. RCM 1
Please excuse my absence today as I am at Region. (PASSED)

Open floor to GSRs with home group issues:

None

Open Floor to Anyone Wishing to Address the ASC Floor:

A letter to the Funcoast Area of Narcotics Anonymous.

"In memory of Sara K. H.

To whom it may concern:

Enclosed, please find two check donations totaling \$75 in memory of Sara K. H.

Should you have any questions regarding the above donations, please do not hesitate to contact me.

Regards,

Bret M. H."

Roll Call:

Voting Groups present at First Roll Call: 49

Voting groups present for the Second Roll Call: 50

Quorum (based on # of voting groups in the Area) established (prior to opening of ASC) at: 31

ADDRESSING THE ASC BODY

All ASC meetings are open to all NA members.

1. Everyone has a voice on the floor.
2. Raise your hand and wait for the ASC Chairperson to acknowledge you before speaking.

3. Comments should be relevant and timely to what is going on in the meeting.

LDO Report:

Hi family, my name is Kim and I am an addict.

Our ending inventory was our lowest, \$1,377.53. This month's literature order was \$2,162.27 with a 6% discount. Also I received a flyer that on January 1, 2014, there is going to be a price increase such as Basic Text \$0.55, Just For Today \$0.90, Living Clean \$1.00.

So please let your home group members know. Also can we please give a big round of applause to our alt Jimmy, Mary, Liz, Danny, Witt, Kevin, Samantha, and Keena for their service and dedication.

RCM Report:

Regional Service Committee meets September 14 and 15 at the Plantation Resort in Crystal River.

Nature Coast will host the conference with a meeting and function on Saturday night.

RCM 1 is attending the Fellowship Development meeting on Saturday, while RCM 2 is present at ASC.

RCM 2 will bring the \$100 donation that Tampa Funcoast agreed to contribute toward the Service System Proposal workshop that Bay Area is hosting on September 21, 2013 at Terra Nova club on Central Ave in St. Petersburg.

At the Regional Service Conference in July, there was discussion during Fellowship Development about Consensus Based Decision Making and how Robert's Rules of Order translate to carrying the conscious of the areas on the regional floor.

RCM 2 presented to the ASC body a brochure explaining Consensus Based Decision Making taken from the Guide to Regional Service. A copy of this brochure will be attached to the ASC minutes.

RCM 2 will leave directly after the close of ASC business to represent Tampa Funcoast at the Regional Service Conference in Crystal River.

VICE CHAIR Report:

Good afternoon family, my name is Anna and I am an addict. I tried calling the city parks and rec in order to find out whom to make our form letter to and what it should say, I am now being given the run around and not told the same information. I can't seem to reach the person I originally spoke to, as there menu options have changed and I can't find her name and extension. No one I talk to seems to know what I am talking about though. So for now we are back to square one and cannot take money at parks for events. I will continue to try and see if I can reach the original person. I apologize for the inconvenience.

Stephen and I went to storage this past month as instructed. I have brought pictures to show. We did not inventory each item. To be honest, as Stephen said in the first place, the best thing to do is get rid of most of the junk in there and then inventory what we keep. The majority of stuff is junk, unfortunately. There are some decorations in there for activities, though some of it is becoming weather damaged. The storage unit is not climate controlled. As you will see by the pictures we are not using the full unit and once we get rid of what we don't need we will need even less space. We, Stephen and I, would like to put in a motion that we may use our discretion to clean out the unit and then move the storage to a climate-controlled facility. We would then come back with a full report of what is left in the unit. At a glance there is decorations, paper plates, utensils, coffee urns (3), a cabinet of old treasurer's reports and some minutes, and convention banners. There is sugar and creamer I am not sure is still good because I don't know if it's safe to keep out in the heat like it's been for months. Stephen and I got 2 quotes for storage units next to ASC. For a 5X5 unit at Public Storage on 30th near Bouganvillea it is \$45 a month plus insurance is approximately an additional \$11-\$15. For a 5X5 unit at People's Storage on 56th they are running a 1/2 price special for \$23, for the entire length we are there. Insurance would be additional, not sure of exact price. Both units are climate controlled. We are currently in a 10X10 non-climate controlled unit for \$76.48, which is being raised to \$102 on 10/1/13. I would like to put in a motion to move the unit to People's Storage at \$23 a month.

Learning Day committee met today and we have decided to move Learning Day to December. I am waiting for final confirmation from the church but most likely it will be 12/7/13 at Oak Grove Church at 6pm.

I received a money order from the last Secretary, Dan N, in the amount of \$33. This was the balance owed to the area from the money that is allotted for minute printing.

SUBCOMMITTEE REPORTS

Activities:

No report.

Helpline:

1. Good afternoon, we had 20 members at our subcommittee meeting and a couple of visitors that came to observe the subcommittee in operation and 4 new members.
2. As of September 1, 2013 we had 415 calls, using 1,266 minutes, and 6 messages for the preceding 30 days. The following is a summary of the calls we had over the past 30 days:

Mailbox Statistics:					
	Total Calls	Total Minutes	Seconds	Messages	Fax Pages
24 Hours:	16	89	59	0	0
7 Days:	66	206	35	0	0
10 Days:	94	314	44	0	0
30 Days:	415	1266	53	6	0

Note that we had an 18% decrease in calls and 21% decrease in minutes used from the same period a year ago. Note excerpt from September 2012 ASC minutes: We took 509 calls, using 1,618 minutes and we had 8 messages.

4. Ad-hoc committee and Learning Day rep gave their report of their respective progress. We selected Taryn as our new Learning Day rep. Ad-hoc committee is still gathering
5. It was previously discussed porting the helpline number to Line1 (our current answering and forwarding service provider) and eliminating cost of verizon (ie approx. \$30/month). We formed an Ad-hoc committee to research the effect of doing so (ie to include researching the costs associated with being listed in the phone directory, 411, and other such listings). The committee reported various points such as free listings that we have with various sources such as yellow pages, 411, and other Internet sources. Also it was reported other at-cost options that the subcommittee is considering and we expect in the upcoming months to make recommendation.
6. We experienced a situation and proposed a policy change that restricts Helpline members from handling money from Helpline callers.
7. Our next subcommittee meeting will be Monday, Oct 7 2013.

In Loving Service

Aris R.

H&I:

H&I business meeting was held 9/4/13 from 12 noon until 12:45 pm. We opened with the serenity prayer announced our primary purpose and read the 12 concepts.

Attendance was 22 attendees none of which were new there were however four attendees that were new and returning from last month.

Secretary report:

Cost of printing was \$9.36.

No problems there were plenty of copies if agendas and materials and they were of high quality.

Chair report.

Dave L. Had a commitment today with his son and will be in attendance next Wednesday at the makeup meeting.

There were two new facilities looking for presentations they are North Tampa Behavioral Center and a prison reentry program at the old Dacco R2 facility. The information has been forwarded to Jay and he will cover the details in his report.

Still no panel leader for Acts juvenile on friday night. Dave will continue to carry the panel as often as possible.

ILS Dave L.

Panel coordinator report:

Jay S. Was also not in attendance due to coaching responsibility with his son. He will be in attendance and the

Wednesday night meeting.

The Wednesday night meeting is held at 6:45 pm at St. Paul's Church on Central Ave. In Tampa.

Last month there were 4 attendees at the Wednesday night make up meeting.

Jay contacted both facilities the north Tampa facility is located in Wesley Chapel and is a new facility and the programs and schedules are still being put together. Jay will be in contact with the director in the weeks to follow. The Dacco R3 prison reentry also was contacted they are looking for a presentation between 7 and 9 pm on Fridays. Another facility Gracepoint a reentry program for HCSO jail is looking for a presentation they are in the old acts building next to Dacco R3.

All of these facilities qualify for a presentation however without more willing and trusted servants to fill these panels there future is unknown at this point.

ILS Jay S.

Both Dave and Jay ask their absences be excused and they will be at the makeup Wednesday night meeting.

Concerns:

Was a concern expressed that a person was turned away from doing a sit in at a facility because there we're too many panel members.

I personally clarified that no member that has met there requirements should ever be turned away from a sit in as long as the individual is in accordance with guidelines and policy. Not simply by there being too many members on a panel.

Panel leader reports:

No problems reported.

There was one concern that the room in a facility was too hot. They have since however switched rooms and have been provided a fan to use during the presentation.

New business:

Two motions.

Motion one.

To print the H&I attendance sheet to be handed out at the business meeting. INTENT: To improve communication and help get panels carried on an individual basis if and when members can't make it.

Motion PASSED.

Motion Two:

Motion to form an ad-hoc committee to see how we can better serve increase participation and make H&I more attractive and efficient.

MOTION was tabled until next month until Jay and Dave return and give members time to discuss and evaluate before forming a committee.

Nominations:

Emily C. nominated for panel leader at acts juvenile Tuesday night.

Chris J. Nominated for panel member for acts juvenile friday night.

Closed with serenity prayer.

Orientation was held from 12:45 ~ 1:10 pm.

With 8 people attending the orientation.

Thank you for opportunity to serve.

In loving service.

WES C.

Newsletter:

Hello, my name is Deborah and I am an addict. The newsletter subcommittee met today at 1:00 with 3 members in attendance. Today we discussed printing the anniversary list in order to update it. We will distribute the list at October's ASC meeting. Today, 700 10-page newsletters were printed for \$404.46 (many thanks to those who helped sort and squish into piles of 10). This newsletter was an absolute honor to be a part of and I hope you enjoy it as much as we do. Many thanks to the youth who contributed and the addicts that facilitated the compilation of their entries. We implore you to continue submitting your articles, poetry, and art. Also, we will ready to unveil a new column in the next issue to answer any questions you may have pertaining to recovery; seriously, send us questions. We also have a new subcommittee member, we welcome Channing L. to the newsletter. If you would like to join our subcommittee or submit your writings, poetry, questions, or art, please see a newsletter subcommittee member. Alternatively, you can contact us on the Funcoast website by selecting Newsletter in the dropdown menu on the contact us page, or email us at newsletter@tampa-na.org. Thank you. Deborah N.

Policy:

Hello everyone, I'm Terence and I'm an addict. The Policy subcommittee met today here at Area. There were 7 in attendance.

Policy and Body discussed and determined that it would like to put in a friendly amendment to Motion #22P. This friendly amendment would be stated as follows: "Money Orders or **Group Checks** are strongly suggested for literature orders.

In your Service, Terence B.

Public Relations:

The Public Relations subcommittee met today at 1:00pm. There were 9 members present and no new members. We opened the meeting with the Serenity Prayer.

There were 1400 copies of the meeting schedules printed this month and there were 5 changes to the following meetings: Just For Today NA, a new meeting in Plant City, was added. Hope In Lutz and New Life were modified, and Fresh Start and NA at the Door were removed. GSR's remember to please submit a meeting change request form by the end of area to get your changes into the next schedule.

The Tampa Funcoast Website had 3,252 unique visitors in August, which was an increase of 161 visitors from the month of July. Please remember that you can send any correspondence, updates, suggestions, event flyers, and the like directly to us by clicking Contact Us in the navigation bar and selecting "Website Info" as the department.

Old Business:

First, in new business, several PR members met on August 13th for an overview of a presentation to professionals. This training is a suggested prerequisite for PR members to be able to attend a PR booth or participate in a presentation.

Next, the hosting provider for the Tampa Funcoast Website migrated to a new server, which required updates to the DNS servers at our domain registrar. The changes were made last week and there seem to be no indications of downtime.

We have several presentation projects that continue to develop. Those projects include: the Bridge of Hope Community Outreach Center, USF and HCC, Mental Health Care, Inc., and the Children's Board Family Resource Center.

Last is a final reminder for our next poster hanging event, which will take place on Saturday, September 21st at 10:45am. We will meet at a coffee shop attached to a book store near Fletcher and Dale Mabry.

New Business:

In new business, one of our committee members attended the Unified Learning Day adhoc committee meeting and gathered more information. We were informed about the new date of December 7th and that they are going to move forward with our idea to design a skit to show unity between the subcommittees.

Lastly, the 2014 FACNA Convention chair approached Public Relations to give our area the ability to register at the Tampa Funcoast Website. We entertained an online duplicate of the regular registration form, which will be connected to Paypal. Development for that should occur during the next month.

In Loving Service, Rick S.

Convention:

We meet on September 7th 2013 and July 13th 2013, opened the meeting with the Serenity prayer and the reading of the 12 Traditions. Forgive me for not being here last month.

In our August 13th meeting we had sub-committee election and voted in a new Chairperson: for the Merchandising – Valarie J. also we decided to put on an event at the new meeting place, in August on the 31st. Lastly we approved a T-shirt

In our September 7th Meeting, We voted in a new Hotels & Hospitality Chair. Aris R. and talked about getting out a letter to all the Hotels in the Tampa area next month, we also talked about the up and coming fund raisers event planned for the remainder of this year. The one we are really pushing now, is the Fishing trip in October, we really need to get more people signed up, this event is October 12th and the cost is \$75 dollars. We are still taking deposits, and we still have tickets. Please see myself or any member of the Convention committee. Lastly we will be working with PR to get a Convention page added to our website. This will have all of our fund raiser events, and some other things as well. Also it can be a format for future convention committees to have as a model. We really need your support as we get closer to our Convention.

There was a motion to close. Next meeting will be at the same place, and time. Oct. 12th 2013.

ILS Steve C.

FRCNA:

The FRCNA Support Committee has not met since last Area so there is nothing new to report. The theme for FRCNA 33 is "More Will Be Revealed." The committee is looking for preconvention and convention artwork. Ideas can be submitted online. It is recommended that they be in Vector or AI format. We are also interested in recommendations for items to include in the registration packets. If you have suggestions, please let me know. The next Support Committee meeting will be October 6th at 10:00 am at the Orlando World Marriott. Please let me know if you wish to attend. If you want to carpool you can call me at 310-3610.

In Service,

Lisa C.

Announcements for the good of NA:

- Women's Hope Annual Spaghetti dinner October 15th at 6pm. Speakers (male & female) begin at 7pm. \$5 for dinner, drinks, additional. MCC 408 E Cayuga.
- Women's Hope will not be meeting November 5th due to facility being tented.
- Service Structure Proposal Workshop. September 21st 11am-2pm. Terra Nova. 2927 Central Ave. Drinks and desserts served FREE!
- NA 180 annual picnic: November 2nd at Lake Park \$2 entry fee per car load that goes into the park. Free food. Children area and volleyball area next to pavilion. Please, if you can, bring a side dish. There will be raffles. 11am-5pm. If you would like to buy raffle tickets please see Ron. The drawing will be at picnic. Prizes are Just for Today, Living Clean books, and 5 NA World shirts.
- FACNA Arts & Graphics is still accepting a theme and logo for our XXX Convention. Please submit design to tampabaytami@hotmail.com & go to Funcoast Website to view entrance.
- Susan F. from Recovery on the Northside wants to acknowledge PR (Public Relations) about their participation in Drug Prevention Expo's over the 1.5 years that Target America Drug Exhibit was at MOSI.
- Women's Recovery Room 3rd annual anniversary dinner, October 11, 2013 910 Bryan Rd, Brandon FL starting at 5:30-8:30pm. Raffles including a one carat diamond in honor of NA's diamond anniversary. Pick up an invitation from Ann R or raffle ticket and please RSVP.
- How It Works. Literature discussion meeting rotation weekly format.
 - Week 1 – Step to coincide with the month
 - Week 2 – Tradition to coincide with the month
 - Week 3 – I.P. discussion (chair's choice)
 - Week 4 – Speaker
 - Week 5 – Concept to coincide with the month
- NA Rivercoast Area is having their annual campout at Weeki Wachie in two weeks – Friday – Sunday. The 27th – 28th. Support other areas and have fun and fellowship.

Treasurer's Report: (Please see the attachment at the end of the minutes)

Read from Policy pg. 4: Discussion of a Motion, lettered a-f**Old Business**

Motion # 18P **Maker: RCM 2** **Second: Treasurer**
Motion: To reimburse RCM gas at half of the IRS Federal reimbursement rate, which is currently \$0.2825/mile, with mileage starting point being location of ASC if RSC is more than 80 miles away.
Intent: For the area to be financially responsible.
Action: PASSED

Motion # 21 **Maker: Oldtimers** **Second: New Bite**

Motion: To charge the Treasurer to purchase a lockbox to maintain cash receipts during ASC & to keep the box locked during times of distractions (i.e. bathroom, breaks, etc.)

Intent: To maintain accountability of ASC funds.

Action: PASSED

Motion # 22P Maker: Grow or Go Second: RCM 2

Motion: Amend item #16, page 10 of ASC Policy: Responsibilities of the ASC Treasurer to read: "16. Accept Money Orders, Checks from Group Accounts, and cash. Money Orders and Group Checks are strongly suggested for literature orders. No personal checks for donations or literature orders."

Intent: To facilitate Prudence in handling of 7th Tradition funds and improve efficiency of Treasury process.

Action: (Amended to now read as is listed above- Money orders and Group Checks are strongly suggested) Voting in October

New Business

Motion # 25 Maker: Vice Chair Second: RCM 2

Motion: To move contents of storage unit to a climate controlled facility at approximately \$60 a month.

Intent: To preserve our archives.

Action: PASSED

Elections

Activities (CLOSED) –Voting in September (per Motion #23 this position will run thru the end of 2014)

Nominee: CJ (PASSED)

FRCNA– (CLOSED) Voting in September

Nominee: Lisa C (PASSED)

Helpline (CLOSED) Voting in October (per Motion #20 this position will run thru the end of 2014)

Qualifications: Willingness and desire to serve. One year abstinence from all drugs. One year experience on the Helpline subcommittee. The time and resources necessary to complete the duties of the position. A working knowledge of the 12 Steps, 12 Traditions and 12 Traditions.

Nominee: Aris R.

Hello Funcoast,

I was very honored to receive the unanimous support of my fellow Helpline members to serve as the chair of the subcommittee.

I have been an active member of Helpline over the past 3 years serving as the Phone coordinator and assisting the Chair in other duties. I was instrumental in increasing the phone volunteer participation by modifying our answering system from 12 hour shifts to 3 hour shifts which allowed more volunteers to serve. Also, I have been the Helpline representative for Learning Day over the past 2 years.

I have willingness and desire to serve as chair of Helpline, bringing over 26 years of continuous clean time and leadership qualifications to the position. I have both the time and resources to devote to the position, as well as, having a heart for service. I have a working knowledge and application of the 12 Steps, 12 Traditions and 12 Concepts of Narcotics Anonymous.

Respectfully and In Loving Service

Secretary (CLOSED) Voting in October (per Motion #19 this position will run thru the end of 2014)

Qualifications: Willingness and desire to serve. At least 1 year of continuous abstinence from all drugs. Active for at least 6 months in the NA Service Structure. Time and resources to do the job. Ability to lead, coordinate and organize.

Nominee: Steph H

Hello family, I'm an addict my name is Steph H.

My qualifications are: I was treasurer of my home group (Keep Coming Back) in Brunswick, GA for 2 years. I filled in as Alt Secretary as needed, and served as convention committee in 2008.

My clean date is 4/9/2005.

ASC CHAIRPERSON (OPEN) – Nominations in October and November with voting in December**The qualifications for ASC Chairperson:**

Willingness and desire to serve. 2 years of continuous abstinence from all drugs. At least 1 year experience in the NA service structure. Time and resources to do the job. Ability to lead, communicate and organize.

ASC VICE CHAIRPERSON (OPEN) – Nominations in October and November with voting in December**The qualifications for ASC Vice Chairperson:**

Willingness and desire to serve. 2 years of continuous abstinence from all drugs. Active for at least six months in the Area NA service structure. Time and resources to do the job.

ASC ALTERNATE SECRETARY (OPEN) – Nominations in October and November with voting in December

The Alternates Secretary works closely with the Secretary learning the duties of the office and taking over in case the Secretary is unable to attend ASC. The requirements for the office are the same as for ASC Secretary. The Alternate Secretary must attend ASC for three (3) months of the last twelve (12) months immediately prior to nomination. The Alternate Secretary **is not a co-signer on the ASC bank account.**

ASC TREASURER (OPEN) – Nominations in October and November with voting in December**The qualifications of the ASC Treasurer:**

Time, willingness and desire to serve.. At least 3 years of continuous abstinence from all drugs (cannot be waived). Active for at least one (1) year in the NA service structure. Basic knowledge of accounting procedures. Ability to lead, communicate and organize. Familiar with the ASC Policy, A Guide to Service in NA and the Twelve Traditions and Twelve Concepts.

ASC ALTERNATE TREASURER (OPEN) – Nominations in October and November with voting in December

The Alternate Treasurer works closely with the Treasurer, learning the duties of the office and taking over in case the Treasurer is unable to attend ASC. The requirements for the office of the Alternate Treasurer are the same as for the Treasurer. The Alternate Treasurer must attend ASC for 3 months of the last 12 months prior to nomination. Because the Alternate Treasurer might have to assume the position of the ASC Treasurer, the clean time requirement cannot be waived. The Alternate Treasurer **is not a co-signer on the ASC bank account.**

LITERATURE DISTRIBUTION OFFICER (OPEN) – Nominations in October and November with voting in December**The qualifications of LDO are:**

Willingness and desire to serve. 1 year of continuous abstinence from all drugs. Active for least 6 months in the NA service structure. Time and resources to do the job. Ability to lead, communicate and organize. Familiar with the Area Service Guidelines and Guide to Local Service.

ALTERNATE LITERATURE DISTRIBUTION OFFICER (OPEN) – Nominations in October and November with voting in December

The Alternate LDO works closely with the LDO learning the duties of the office and taking over in case the LDO is unable to attend ASC. The requirements for the office of the alternate LDO are the same as for LDO.

HOSPITALS & INSTITUTIONS (OPEN) – Nominations in October and November with voting in December**The qualifications for H&I are:**

1. 3 years abstinence from all drugs.
2. 2 years on H&I Subcommittee
3. 1 year service commitment, 2 term maximum
4. Facilitate all monthly scheduled meetings of the subcommittee.

5. Attend all H&I business meetings and new member orientations.
6. Keep discussion on topic, in an impartial manner.
7. Prepare an agenda for each subcommittee meeting.
8. Ensure that the Traditions and Concepts are upheld.
9. Attend ASC meetings, submits a monthly written report of the subcommittees meetings, including a Treasurer's report as required.
10. Keep ASC informed of Subcommittee activities, needs and other relevant information.
11. Expedite action on motions deferred to the Subcommittee
12. Submit a year end written report at the Tampa Funcoast ASC.
13. Comply with all H&I Guidelines.

NEWSLETTER (OPEN) – Nominations in October and November with voting in December

The qualifications for Newsletter are:

Two (2) years clean time. Elected by The Tampa Funcoast Area Service Committee and must adhere to their guidelines regarding elected Officers. Have an understanding of the responsibilities of the office, administrative capabilities and some knowledge in the editing, production and distribution of a newsletter.

POLICY (OPEN) – Nominations in October and November with voting in December

The qualifications for Policy are:

1. Willingness and desire to serve.
2. Two (2) years continuous abstinence from all drugs.
3. The time and resources necessary to complete these duties.
4. Knowledge of the Twelve Traditions and Twelve Concepts of Narcotics Anonymous.

Previous experience as a working member of the Policy Subcommittee.

PUBLIC RELATIONS (OPEN) – Nominations in October and November with voting in December

The qualifications for Public Relations are:

1. A minimum clean time requirement of one (1) year continuous abstinence from all drugs.
2. Previous experience of at least six (6) months in serving the Public Relations Subcommittee; preferably as a member of the Administrative Committee.
3. An understanding of the responsibilities of the office; administrative capabilities, and some knowledge in the field of Public Relations.

Regional Business

None

Treasurer's Report:

During the month of August, we had \$3,496 of income and expenses were \$2,837 so we had net income was \$658. Our prudent reserve is now \$2999.

The net income was due primarily by a literature income of \$685 for July (income of \$1,967 and costs of \$1,282.

On a year to date basis, total income was \$31,187, total expense was \$30,134 and net income was \$1,053. Year to date a literature income was \$17,477; expense was \$16,980 so net literature income was \$497. Since literature is by far our largest component of income and expense, if we have positive net income for literature, our overall Area income will most likely be positive as well.

Some reminders:

- We strongly encourage groups to submit their literature and donation payments in money orders or checks in group account names. Note that it is against policy to accept personal checks.
- Please complete your literature order form before you go to the Treasurer's desk to place your order. We do not have extra copies of Literature Order Forms.
- Remember to pick up your receipts; this is your record of your order.

This written report is followed by the August 2013 Income and Expense Report, the Group Literature and Donation Schedule and the Year to Date Income and Expense Report.

In Service,
Kent C.
September 14, 2013

Tampa Funcoast of NA
Treasurer's Report
Aug 2013

		Beginning Balance	\$2,340.93
Income	Group Donations		\$1,450.89
	Group Literature Orders		\$1,966.68
	Member Donations		
	ASC Basket		\$25.27
	Member Orders		\$52.80
	Over (Under)		
		Total Income :	\$3,495.64
Expenses	Administrative	Rent	\$150.00
		Secretary Expenses	\$160.46
		Security Mini Storage	\$76.48
		Treasurer Expenses	\$3.21
		Policy	
		RCM Travel	\$332.27
	LDO	Literature Order	\$1,281.99
	Public Relations	Printed Page - Mtg Scheds	\$179.41
		Metro Advertising Bus Bench Deposit	\$50.00
		Literature	
		Printed Page - PR materials	\$13.38
	H & I	Literature	\$302.00
		Printing & Supplies	\$26.75
	Helpline	Answer Svc – Line 1	\$79.93
		Verizon	\$20.78
		Rent (Jan-Aug)	
		Supplies	\$145.82
	Newsletter	Office Dynamics	14.70
		Total Expenses:	\$2,837.18
		Net Income (Loss)	\$658.46
		Ending Balance	\$2,999.39
Reserves	Operating Funds		\$4,000.00
		Ending Balance After Reserves	(\$1,000.61)
Reconciliation		Bank Balance:	\$2,999.39

Outstanding Checks

<u>Check #</u>	<u>Payee</u>	<u>Amount</u>
Total Outstanding Checks		\$0.00

Adjusted Bank Balance

\$2,999.39

Tampa Funcoast Register Balance

\$2,999.39

Difference: 0.00

ASC: August 2013

Group	Literature	Donation	Total
11 Alive			\$0.00
12 Step Sisters			\$0.00
A Clean Slate			*
A New Way	\$54.50	\$49.60	\$104.10
Addicts Salvation			\$0.00
Anda			\$0.00
Arc of Hope			\$0.00
Brandon @ Noon	\$67.66	\$11.58	\$79.24
Breakfast Club	\$56.20		\$56.20
Choices	\$6.38		\$6.38
Daily Recovery			\$0.00
Downtown Recovery			\$0.00
Emergency Room	\$74.46	\$0.54	\$75.00
Freedom Friday	\$6.60		\$6.60
Freedom From Pain	\$7.60	\$108.40	\$116.00
Free To Be Me	\$100.14	\$30.00	\$130.14
Fresh Start			\$0.00
Grow or Go	\$39.96	\$13.62	\$53.58
Happy Hour	\$129.44	\$150.92	\$280.36
High Hopes			\$0.00
High Lie	\$39.87	\$42.13	\$82.00
Hope After Dope			\$0.00
Hope In Lutz	\$46.74		\$46.74
Hope In Recovery	\$35.25	\$24.75	\$60.00
How It Works			\$0.00
Hyde Park NA	\$132.08	\$63.60	\$195.68
In The Middle	\$26.40		\$26.40
It Works: How and Why			\$0.00
Keep The Faith I & II	\$18.50	\$2.50	\$21.00
La Ultima Parada			\$0.00
Life on Life's Terms	\$43.84	\$52.56	\$96.40
Live or Die			\$0.00
Living Life			\$0.00
Living the Program	\$25.00	\$15.00	\$40.00
Men's Recovery Hour			\$0.00
Midday Meds	\$22.87	\$2.13	\$25.00
Miracles At Midnight			\$0.00
Monday Meditation	\$26.20		\$26.20
More Hope I & II	\$47.74	\$20.00	\$67.74
More Will Be Revealed			\$0.00
NA 180	\$92.16	\$43.04	\$135.20
NA at the Apex	\$42.14	\$29.86	\$72.00
NA at the Door			\$0.00
NA In Lutz (NAIL)			\$0.00
NA Speaker Meeting			\$0.00
Never Too Young To Recover	\$13.76	\$33.24	\$47.00

Month End: 08/31/13

Group	Literature	Donation	Total
Our Primary Purpose			\$0.00
Parrots Pirates in Paradise		\$25.00	\$25.00
Primary Purpose			\$0.00
Quest For Serenity	\$34.76	\$8.24	**
Radical Recovery			\$0.00
Recovery Central	\$33.00	\$51.50	\$84.50
Recovery In Riverview			\$0.00
Recovery in the Hood	\$3.19	\$0.81	\$4.00
Recovery on the Island			\$0.00
Recovery On The North Side	\$20.82		\$20.82
Renegade Recovery	\$54.68	\$21.32	\$76.00
Rise to Recovery			\$0.00
Recovery On The North Side			\$0.00
Saturday Midday NA			\$0.00
Saturday Night Live			\$0.00
Second Chance at 7			\$0.00
Squeaky Clean	\$11.00	\$64.00	\$75.00
Stepping Up	\$13.95	\$2.88	\$16.83
Strawberry Grace Forever			\$0.00
Sunday Morning NA	\$151.46	\$9.85	\$161.31
Sunday Serenity	\$3.00	\$27.00	\$30.00
Sunset at Sunrise			\$0.00
Sunset Solutions		\$67.00	\$67.00
The Clean Perspective			\$0.00
The Heights of NA			\$0.00
The Message			\$0.00
The Sanctuary	\$16.30	\$3.70	\$20.00
The Ties that Bind Us		\$24.00	\$24.00
The War Is Over	\$54.26	\$117.38	\$171.64
The Women's Recovery Room	\$10.00	\$3.00	\$13.00
Together We Can	\$4.09	\$3.81	\$7.90
Tripple M	\$31.47	\$10.53	\$42.00
TTNA	\$31.59	\$57.41	\$89.00
Uptown Tues/Fri Night	\$32.00	\$8.00	\$40.00
Welcome Home	\$4.69		\$4.69
Women Do Recover	\$32.10	\$7.40	\$39.50
Women of Freedom			\$0.00
Women of Serenity	\$6.38		\$6.38
Women's Recovery Room			\$0.00
Women's Hope	\$46.78	\$17.22	\$64.00
Group Totals:	\$1,966.68	\$1,450.89	\$3,417.57
ASC Basket		\$25.27	\$25.27
			\$0.00
			\$0.00

New Beginnings	\$78.75	\$23.75	\$102.50				
New Bite Of Serenity	\$95.29	\$25.00	\$120.29				
New Life			\$0.00				
New Tampa NA	\$41.63	\$178.62	\$220.25				
Oldtimers			\$0.00				
Member Total:				\$52.80	\$0.00	\$52.80	
Anna M	\$26.40		\$26.40				
Jeff P	\$26.40		\$26.40				
			\$0.00				
			\$0.00				

Miscellaneous:	\$0.00	\$25.27	\$25.27
Deposit Totals:	\$2,019.48	\$1,476.16	\$3,495.64

RECONCILIATION			
Income per Literature/Donation Worksheet			\$3,495.64
Total per Currency & Coin Worksheet			\$3,495.64
Over (Under)			\$0.00

Tampa Funcoast of NA

2013 Year to Date Income & Expense

<u>INCOME</u>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	2013 Year To Date	Budget	% of Budget
Group Donations	\$1,038	\$1,378	\$990	\$940	\$1,399	\$1,270	\$1,716	\$1,451	\$10,182		
Group Literature Orders	\$2,825	\$2,075	\$2,357	\$2,433	\$1,861	\$2,230	\$1,730	\$1,967	\$17,477		
ASC 7th Tradition Basket	\$26	\$10	\$16	\$43	\$31	\$33	\$30	\$25	\$214		
Member Orders	\$32	\$95	\$36	\$11	\$56	\$34	\$13	\$53	\$330		
Member Donations		\$2	\$3						\$5		
Activities Net Proceeds	\$1,689		\$566						\$2,255		
Woman Stand United Donation				\$903					\$903		
Concepts Workshop			\$54						\$54		
Men's Retreat				\$155					\$155		
Over (Under)		\$0	\$22	(\$432)	\$0	\$22			(\$388)		
Total Income	\$5,609	\$3,559	\$4,022	\$4,506	\$2,915	\$3,568	\$3,511	\$3,496	\$31,187		

EXPENSES

Administrative

Rent	\$150	\$150	\$150	\$150	\$150	\$0	\$300	\$150	\$1,200		
Secretary Minutes	\$233	\$208	\$235	\$69	\$164	\$215	\$210	\$160	\$1,494		
Security Mini Storage			\$18	\$163		\$68	\$76	\$76	\$402		
Treasurer Printing & Supplies		\$2	\$3		\$5	\$11	\$3	\$3	\$26		
Concepts Workshop		\$366							\$366		
Region Donation									\$0		
Bank - Monthly Maintenance Fee	\$34	\$17	(\$17)	\$17	(\$17)				\$34		
PO Box Renewal			\$138	\$0					\$138		
RCM Travel		\$223				\$309		\$332	\$864		
	\$417	\$966	\$526	\$398	\$302	\$603	\$589	\$722	\$4,524	\$10,940	41%

Literature (LDO)

	\$2,038	\$2,611	\$2,536	\$1,853	\$2,452	\$1,603	\$2,303	\$1,584	\$16,980	\$36,000	47%
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Public Relations

Meeting Schedules	\$179	\$179	\$179	\$179	\$179	\$179	\$179	\$179.41	\$1,435		
Host Gator webiste hosting	\$83								\$83		
Metro Bus Bench Advertising				\$550	\$50	\$50	\$50	\$50.00	\$750		
Printing & Supplies	\$22	\$13	\$40	\$74	\$61	\$78			\$288		
Literature	\$114	\$77	\$77		\$62	\$21	\$24	\$13.38	\$389		
	\$399	\$270	\$297	\$803	\$353	\$328	\$253	\$243	\$2,946	\$4,800	61%
H&I											
Literature	\$307	\$404	\$366	\$177	\$212	\$95	\$292		\$1,853		
Reaching Out					\$163				\$163		
Printing, Supplies		\$21			\$76			\$27	\$124		
	\$307	\$425	\$366	\$177	\$451	\$95	\$292	\$27	\$2,140	\$3,300	65%
Helpline											
Line 1 Communications			\$85	\$88	\$96	\$72	\$79	\$80	\$501		
Verizon		\$74	\$26	\$38	\$31	\$31	\$41	\$21	\$261		
Rent									\$0		
Printing, Supplies								\$146	\$146		
	\$0	\$74	\$111	\$126	\$127	\$103	\$120	\$247	\$907	\$1,950	47%
Activities											
Events		\$940							\$940		
Supplies, Other			\$30						\$30		
	\$0	\$940	\$30	\$0	\$0	\$0	\$0	\$0	\$970	\$6,870	14%
Newsletter											
Printing Office Dynamics	\$168		\$225		\$360		\$210	\$15	\$977		
	\$168	\$0	\$225	\$0	\$360	\$0	\$210	\$15	\$977	\$2,150	45%
FACNA											
Rent				\$40	\$40				\$80		
Events, supplies			\$31		\$179				\$210		
			\$31	\$40	\$219				\$290		
Policy (printing)		\$400							\$400	\$2,150	
Total Expense	\$3,329	\$5,687	\$4,122	\$3,397	\$4,262	\$2,732	\$3,766	\$2,837	\$30,134	\$68,160	44%
Net Income (Loss)	\$2,280	(\$2,128)	(\$100)	\$1,109	(\$1,347)	\$836	(\$255)	\$658	\$1,053		
Beginning Balance BofA Checking	\$1,946	\$4,227	\$2,707	\$2,607	\$3,148	\$1,760	\$2,596	\$2,730			
Outstanding Checks		\$608		\$40			\$389				
Outstanding Checks Cleared				(\$608)	(\$40)			(\$389)			
Ending Balance BofA Checking	\$4,227	\$2,707	\$2,607	\$3,148	\$1,760	\$2,596	\$2,730	\$3,000			

CONSENSUS BASED DECISION MAKING

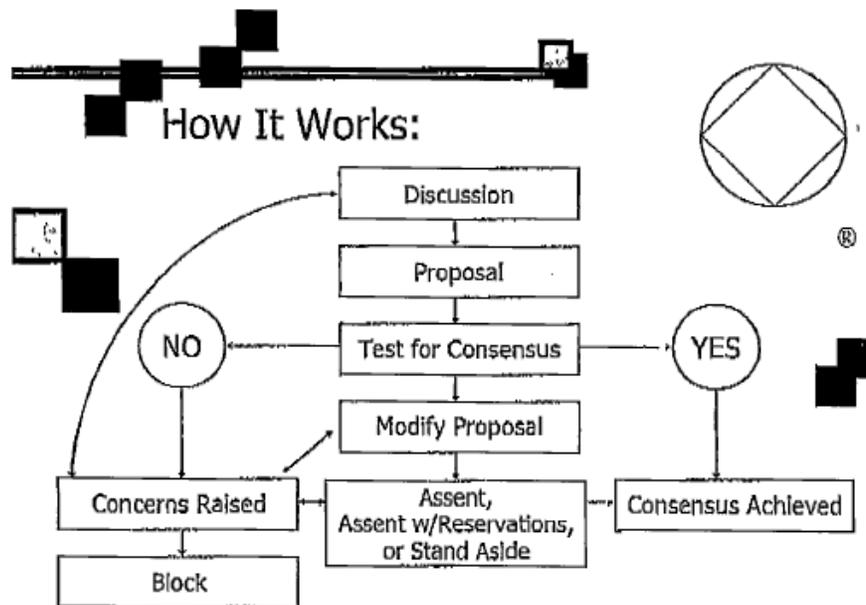
A working definition of consensus:

Consensus is a process by which a common mind of the meeting is sought about the wisest way to move forward on a particular issue at the time. It is derived from the Latin words *con* meaning "with" or "together with" and *sentir* meaning to "think" or "feel". So, "consensus" means to "think or feel together."

Consensus Based Decision Making is:

- A cooperative process for making decisions in which everyone consents to the decisions of the group
 - Not everyone's first preference necessarily, but true consent
 - Decisions should reflect the integrated will of the whole group
 - Preserves the interests and integrity of all participants
- A problem-solving orientation for people who wish to work together
 - Not a process for determining whose ideas are best, but searching together for the best solution for the group
 - A questioning process, not the "okky-doke"
 - The decision is in this room — our job is to find it
 - Have respect and enjoy creative conflict

Below is a diagram of the flow of conversation and decision making:



Discussion of the item: Discussion takes place here as well as in your home groups or over coffee. The item is discussed with the goal of identifying opinions and information on the topic at hand. The general direction of the group and potential proposals for action are often identified during the discussion.

Formation of a proposal: Based on the discussion, a formal decision proposal on the issue is presented to the group. It should be written down and projected so we're clear on what is being discussed.

Test for consensus/Straw poll: Thumbs up or down – to find degree of support and concerns of those opposed.

Identification and addressing of concerns: If consensus is not achieved, each dissenter presents his or her concerns on the proposal, potentially starting another round of discussion to address or clarify the concern.

Modification of the proposal: The proposal is amended, re-phrased in an attempt to address the concerns of the decision-makers. The process then returns to the call for consensus and the cycle is repeated until a satisfactory decision is made.

Call for consensus: The facilitator of the decision-making body calls for consensus on the proposal. Each member of the group usually must actively state their agreement with the proposal, often by using a hand gesture or raising a colored card, to avoid the group from interpreting silence or inaction as agreement. The decision reached by consensus takes into account the insights of all members. The process ensures that issues are fully aired and that all members feel they have been adequately heard. Decisions are taken not simply because one more than 50% of members are in favor of a proposal, but because all agree to a way forward. Some may feel that it's not necessarily their first option, but ALL can support it and commit themselves not to undermine the decision.

TRUE CONSENSUS is not the same as unanimity. We must be careful to recognize that real consensus arises out of real community, and often only through real tension as people express their insights with passion and integrity, and yet with respect for really hearing others' points of view.

Ideally,

- Concerns and reservations will be identified and addressed through the consensus based decision-making process.
- When the call for consensus on a proposal is made, you should **ASSENT** if you support the proposal, all things considered.
- Assent does not indicate that you may agree with every aspect of a proposal, but that you...
 - Have heard the discussion
 - Have had a chance to participate in the process of finalizing the proposal
 - Are prepared to support the final proposal

Assent: This means that you support the proposal, all things considered. It may not mean that you are in agreement with every aspect, but that you have heard the discussion, have had a chance to participate in the process of finalizing the proposal, and are prepared to support the final proposal. Assent is signified by raising your Area's table card and remaining silent.

There are three degrees of *dissent*:

- Assent with Reservations – I have some concerns that need to be heard.
- Stand Aside – I have concerns but will not stop the group from moving forward.
- Block – I have a serious issue with the proposal based on traditions or concepts and will not give my consent.

Assent with Reservations: Group members who are willing to let a motion pass but desire to register their concerns with the group may choose "assent with reservations." If there are significant reservations about a motion, the decision-making body may choose to modify or re-word the proposal. This option is not materially different from the assent option but is a way of giving addicts a place to stand when they do not need to object more strongly, but they want to note that they have reservations. Assent with Reservations by raising your hand and, when called on by the facilitator, simply saying "Assent with Reservations." The assumption is that the reservations have been heard already, and you are simply noting that you can support the proposal and continue to have these reservations.

Stand Aside: A "stand aside" may be registered by a group member who has a "serious personal disagreement" with a proposal, but is willing to let the proposal pass. Although stand asides do not halt a proposal, it is often regarded as a strong "nay vote" and the concerns of group members standing aside are usually addressed by modifications to the proposal. Stand asides may also be registered by users who feel they are incapable of adequately understanding or participating in the proposal. Should there be a sizable number of Stand Asides (20% of the groups present), this will indicate a consensus too weak to adopt the proposal. The proposal is then either dropped or delegated to the maker of the proposal or an Ad Hoc Committee for reworking.

Block: Given that a proposal can be defeated by a sufficient number of Stand Asides, the Block should be an extremely rare step taken only when a participant honestly believes that one of the Traditions or Concepts is directly violated by this proposal or that some very fundamental moral position of the participant is violated. An addict who blocks must be able to articulate which Tradition or Concept or Spiritual principle fundamental to NA is violated by the proposal. Unanimity minus 20 % gives the ability of RCM's to actively block a decision.