



Tampa FunCoast ASC Agenda March 8, 2014

GSR Orientation 1:15 pm

Open meeting with Service prayer at 2:00 pm:

God grant us knowledge that we may write according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness, that this may truly be Your work, not ours, in order that no addict, anywhere need die from the horrors of addiction.

Readings: Purpose and Function:
JFT Meditation (Dec. 17th, Service Meditation):
12 Traditions:
12 Concepts:

Welcome new attendees to ASC:

Welcome any new Groups to ASC:

Secretary's report: (5 min)

Open floor to GSR's with home group issues: (3 min each)

Open floor to anyone wishing to address the ASC: (3 min each)

Roll call: Groups
Sub-committee Chairs
ASC officers

Read from Policy pg. 3: Addressing ASC Body

LDO report: (5 min)

RCM report: (5 min)

Vice Chair report: (5 min)

Sub-committee reports: (5 min each)

Activities
Helpline

H&I
Newsletter
Policy
Public Relations
Convention
FRCNA

Announcements for the good of NA:

Recess: (10 min)

Roll Call: to establish quorum

Serenity Prayer: to reflect on why we are here

Pass the basket:

Treasurer's Report:

Read from Policy pg. 4: Discussion of a Motion, a-f

Old Business:

New Business: (3 min per each discussion; cons and pros)

Elections:

Regional Business:

Close the meeting with the Serenity Prayer



Tampa Funcoast ASC Minutes February 8, 2014

Chair: Anna M. (813) 600-9911
Vice Chair: Rick S. (813) 966-1402
Treasurer: Kent C. (813) 230-3044
RCM #1: Caroline C. (813) 569-5519

Secretary: Steph H. (912) 577-9368
Alt. Secretary: Mary S. (727) 423-9047
Alt. Treasurer: Jim H. (813) 892-5263
RCM #2: Stephen P. (813) 205-5522

GSR Orientation opened at 1:15 pm

ASC opened at 2:00 pm by with the Serenity Prayer and Service Prayer.

Readings: Purpose and Function: Hope In Lutz
 Service Meditation: Women's Recovery Room
 12 Traditions: Brandon at Noon
 12 Concepts: Hyde Park NA

Welcome new attendees to ASC:

- Derek – Recovery on the Northside
- Kyle – no group
- Seth – Daily Recovery
- Kayla – Monday Meditation

Welcome new groups to ASC:

Celebrating Recovery, 8:30-10:00pm – at New Meeting Place, last Saturday of every month

Secretary's Report:

Hi, my name is Steph and I'm an addict. On the table to my left is the sign-in sheet, announcement sheet and contact list. If your group has elected a new GSR, or if you did not receive your minutes this month, please update the contact list. Please indicate whether you want your minutes **MAILED, EMAILED or NOT Mailed**, in the far right column of the contact sheet. This is to insure that your group receives their minutes in a timely fashion. ***Please also review the contact list and make changes accordingly.*** If you are a new Subcommittee Chair please be sure to update the contact sheet as well. Note: Area Minutes are also available for download on the Tampa Funcoast website. For all members of the ASC who give reports that are included in the ASC monthly minutes, I am requesting that you submit these reports typed. You can submit the report on the day of area service by memory stick, or you can email the report to me by the Wednesday following Area Service. My email address is bigdog4905@yahoo.com.

Located on the table to my left, there are event flyers, literature order forms, GSR report forms, and meeting schedule change forms, as well as a box for the GSR reports to be submitted. All meeting changes (such as time or location) can be put in the GSR report box as well. GSR/Alt GSR **must** fill out a meeting schedule change form so that it can be updated on the meeting schedules and on our website. If you have a Motion Request form to turn in, it must be turned in before we discuss today's New Business or you will have to wait until the next ASC meeting for the new motion to be read on the floor.

\$202.80 was spent on printing and mailing of Area Minutes, Literature Order Forms and GSR Reports.

At today's GSR Orientation there were in attendance. Please be sure to announce the GSR Orientation to all your groups.

According to page 2 of our Policy (under Removal From the Meeting Schedule), "If there has not been a representative of the Group present for four (4) consecutive ASCs, a Group will be removed from the Tampa Funcoast Meeting Schedule. While a Group is not required to be a voting member of ASC to be placed on the Tampa Funcoast Meeting Schedule, a group representative must attend two consecutive ASC meetings", ie, must be present for ASC roll call. This ensures that meetings that no longer exist are not placed on the schedule. Therefore, the following groups have been removed from the meeting schedule, attendance and the mailing of minutes due to four (4) or more absences: **Parrot Pirates in Paradise, Rise to Recovery**. Per Policy (under Reinstated to the Meeting Schedule), "If a Group has been removed from the Tampa Funcoast Meeting Schedule, it may be placed back on the list by sending a representative to ASC. At ASC, they should notify the Public Relations and Helpline Chairperson that they would like to be added to the next publication of the schedule."

According to page 2 of our Policy (under Becoming a Voting Group and Scheduled Meeting): 3. "To maintain voting status, a Group must not miss two (2) consecutive ASC meetings. 4. The Group will be removed from the mailing list after missing two (2) consecutive ASC meetings. 5. To re-establish voting status, a GSR (or Alternate) must attend two (2) consecutive ASC meetings." Due to missing two (2) or more ASC meetings the following groups are excluded from voting today: **Arc of Hope, Freedom Friday, Parrot Pirates in Paradise, Rise to Recovery, Sunday Serenity, Welcome Home, and Women Living Clean**. Remember you must be present for both roll calls in order to be considered present. If you do not hear your group called, you may have been removed from attendance due to absences. Please see me during the break.

Quorum is set at 28 with 55 eligible voting groups in the area at this time.

Your group cards can now be picked up at the front door when you enter.

If you have any questions, feel free to ask me during the break or after the close of business today. Please do not come up to me during area, as I will not be available to answer questions at that time. Thank you again for allowing me to serve.

In Loving Service, Steph H.

Absentee Letters to the Area:

- RCM #1: Caroline C. – I will not be at Area today because I am in Mexico. Please excuse my absence.
Excused

Open floor to GSRs with home group issues:

- Chris – Life on Life's Terms, Monday 7:30a, Bloomingdale & Bryan, St. Andrews Church
- Pat – Women's Recovery Room - 910 Bryan Rd. 7:00-8:15pm Fridays, same location
- Bryan – Men's Spiritual Retreat, raffle, T-shirts, see Matt P. or Kurt W.
- Denette – Bay Area, flyers for Leap of Faith campout end of this month available
- Joel – convention July 4th – has fundraiser T-shirts, \$15.00 each

Open Floor to Anyone Wishing to Address the ASC Floor:

Raffle winner & Scholarship winners & for Women's Spiritual Retreat:

- Raffle: Amy Morris
- Scholarships (7 total): Amanda B, Lisa S, Emily C, Ashley C, Christina K, Susan A, Sheri S

Roll Call:

Voting Groups present at First Roll Call: 55

Voting Groups present for the Second Roll Call: 55

Quorum (based on # of voting groups in the Area) established (prior to opening of ASC) at: 28

ADDRESSING THE ASC BODY

All ASC meetings are open to all NA members.

1. Everyone has a voice on the floor.
2. Raise your hand and wait for the ASC Chairperson to acknowledge you before speaking.
3. Comments should be relevant and timely to what is going on in the meeting.

LDO Report:

My name is Kim and I'm an addict. Our last month ending inventory balance was \$937.52, which is the lowest amount I have seen in over a year. This month's literature purchase was \$1,956.63; we also received a 6% discount (which was \$107.01), plus I picked up our literature. This saved us \$96.56 in shipping costs. Due to my work schedule this month, I have to leave by 2:30 p.m. today. Our new bid just went in and as of today, I will always have the second Saturday of each month off. However, you guys are in great hands. Can we please give a big round of applause to our Alt. LDO Jimmy, Mary, Chris, and a newcomer Kyle, for their dedication and service. If there are any problems, please see Jimmy and if you need to reach me, he will gladly give you my cell number. Once again, thank you for my service. Kim C.

RCM Report:

New Proposals to groups for voting:

2-11-13 FRC policy as revised and submitted

4-11-13 FRC Budget

2-01-14 Workshop Travel Group

3-01-14 Project Planning Meeting

New Business:

Provide 2 hotel room nights at March RSC in Orlando to Big Bend Area due to area's financial need -Passed

Open Regional Positions:

2 HRP – 8 years clean time requirement 1 RSO Board Member – 3 years clean time requirement IT Resource Coordinator – 4 years clean time requirement

GSR Assembly – March 14-16, 2014

Rosen Shingle Creek Inn 9939 Universal Blvd Orlando, FL 32819 (866) 996-6338

Fellowship Development:

-Online Literature ordering for Areas -Regional Helpline -Video Conferencing for RSC

Conference Agenda Report Workshop:

Workshop conducted at RSC Upcoming events: 2/8/14 Mid-Atlantic Conference 2/15/14 Southeast Zonal Forum, Atlanta 3/1/14 Conference Agenda Track Webinar (flyer attached) 3/14-16/14 GSR Assembly, Orlando

- Region reimburses 2 room nights per area for GSRs - Reservation cutoff 2/11/14

Project Planning Meeting

-New HRP Volunteer Form online -Statewide Meeting list workgroup -Disaster Plan for RSC -Regional Helpline workgroup -Video conferencing for RSC workgroup -Bridging the Gap workgroup

VICE CHAIR Report:

We discussed a need to review the budgets for other subcommittees. This item was removed from the agenda, since it is in violation of Tradition #2 that we do not govern.

At the January ASC, more Learning Day T-shirts were sold for \$5 a piece, which resulted in \$70 total. 35 t-shirts remain to be sold and options for distribution will be discussed at next month's Admin meeting.

We took care of the bank signature card for members of the Admin body who will have the authority to sign checks.

We have a quarterly audit planned before March ASC at 10am.

ILS, Rick S.

SUBCOMMITTEE REPORTS

Activities:

May have an issue coming to Area because of work; has asked Alfred on the committee to assist

Cornealius J

Helpline:

Good afternoon, we had 15 members at our subcommittee meeting.

1. As of February 1, 2014 we had 423 calls, using 1,164 minutes, and 8 messages for the preceding 30 days. Note that we had an approximately 6% decrease in calls and in minutes used from the same period a year ago. Our average time on a call was at 2.37 minutes/call. Note excerpt from February 2013 ASC minutes: We took 454 calls, using 1,348 minutes and we had 8 messages.
2. We finalized our statement to help our members to announce about Helpline and 12 Step Volunteers.
3. We installed Kevin B., Matt F. and Bridgette W. as our Secretary, Meeting Coordinator, and Phone Coordinator. Please join me in thanking Waylon M., Doug Z., and Ashli C. for their selfless service.
4. We reviewed our proposed budget submission which is included in your minutes.
5. We had a vibrant discussion during our open forum regarding our purpose and attention given to callers that are family or friends of addicts.

Next subcommittee meeting will be **Monday, March 3, 2014.**

In Loving Service,
Aris R.

H&I:

H and I met today at noon until 12:45.

We opened with serenity prayer and read the 12 concepts and stated our primary purpose.

There were five new attendees and two returning attendees this month.

Secretary report.

There was a information sheet for members to verify there contact information passed around today.

Reason was we had trouble emailing members about the ad hoc committee and received a lot of returned emails.

No cost of printing.

Chair report.

There was a mistake in my last months report. The make up h and I business meeting is held at 6:45 at st Paul's Lutheran church. The time of 6:15 was wrong.

Was contacted by an intern Lisa M. At Morton plant where we bring an h and I presentation into on Friday nights if we could leave literature. I stated that anyone attending the presentation was welcome to take the literature then. I did forward her message on to PR via the funcoast website. To see if the facility could get a rack and literature.

Concerns.

Getting back into the jail system.

Our old liaison Leslie Parker is no longer there. Have a new contact Jan bates for the jail and look forward to contacting her and seeing what we can do to move forward.

Chris D. Stepped down from panel leader at Morton Plant.

Dave L. Stepped down as panel coordinator.

As of now we have no panel coordinator. I will do my best to fill the position until someone steps up.

Old business.

Literature stamp passed.

2 x 2 hand stamp (two of them)

And one ink pad were order.

A check request was made today for 46.23 to purchase two stamps and an ink pad.

New business.

Ad hoc committee met on january 29th and we voted today on a policy change to be approved by ASC.

To clarify the qualifications of an h and I panel member to remove competitiveness and make h and I more attractive to new members.

Elections.

Eric k . Panel leader Morton plant.

Charlie O. Moved from Morton plant to acts detox.

(Still leaving two panel members on the Morton plant panel.)

Orientation was held after from 1 to 1:15 pm. With 7 attendees.
In loving service.
Wes C

Newsletter:

Hello, my name is Deborah and I am an addict. The newsletter subcommittee has not met this month, but will do so prior to March AREA. The January/February issue was printed today; 600 copies were printed for \$308.16. I apologize for the blank back page, I did not notice we were at 7 pages and there would be an 8th upon printing. I reduced the quantity of newsletters printed by 100 to save some trees. We have had a surplus even after giving extras to H&I, Behind the Walls, and RCMs. I have also submitted my 2014 budget which will be printed in next months minutes. We are down to just a few submissions in our reserve, SOOOOO... Please write. If you would like to join our subcommittee or submit your writings, poetry, questions, or art, please see a newsletter subcommittee member. Alternatively, you can contact us on the Funcoast website by selecting Newsletter in the dropdown menu on the contact us page, or email us at newsletter@tampa-na.org. Thank you. Deborah N.

Policy:

Hello everyone, I'm Terence and I'm an addict. The Policy subcommittee met today with ASC Body here at Area. There were 7 in attendance.
We reviewed motions that will be submitted today that change policy.
Policy and the Admin Body determined that motions #1 and 2P were not clear. Each motion will be withdrawn by the maker. This was and is done in accordance with Policy (p. 39, sec. 3b).
We also discussed motion #3P. This motion also was determined by some to be unclear. This motion will remain available for discussion by the Area members later today.
In your service, Terence B.

Public Relations:

We met today at 1pm
Opened meeting with Serenity Prayer
Welcomed new members
Promotion Projects:
Getting literature racks and making presentation in facilities. We discuss a different approach, which is sending out a form letter.
Find out how do we get the book The Journey Continues on the BMLT
The poster hanging day which will be April 19 at 9am in Brandon. We will have flyers next month with more specifics.
ILS, Richard W.

Convention:

We met on February 1st, 2014, and opened the meeting with the Serenity Prayer and the reading of the 12 Traditions. There was 12 voting members and 2 visitors.
In our February 1st meeting: we discussed our next two fundraiser events: One for Valentine's Day and another for St. Patrick's Day. Both of these events will be held at Club YANA. Location of these two events is to help support the vision of unity in the south end of the Tampa Funcoast. Tonight the 8th is the Valentine's Day event. Opening of the doors at 7pm, speaker 7:30-8:30 & dance following the speaker. There will be a Raffle for -\$5 a ticket, winner will receive a (1-night) stay at the host Hotel of the Convention. So please get your ticket, you could be a winner.
We then discussed the Hotel selection process. We are in final Negotiations with the Sheraton East, before a contract is drawn up. WE had hoped to already have this done before this ASC meeting, but being responsible with every detail of this contract is of the utmost importance and time consuming.
The logo section has also been delayed until our next meeting and also we have to look to have some new products for sale at next month.
Lastly there is a Financial report for this month, in the form of a copy of the bank checking statement, that's included with this report.
There was a motion to close. Next meeting will be: First Saturday of the month, 10:00am. ST. Paul's Lutheran Church.
Please come out, all are welcome, but only voting members have a voice, until open forum.
ILS, Steve C.

FRCNA:

The FRCNA Support Committee met at the Rosen Shingle Creek Inn in Orlando. The Funcoast had 2 members in attendance. All subcommittees continued to work on the details for next years' convention. The theme for FRCNA 33 is "More Will Be Revealed." When registering, please remember that non-addict spouses and guests do NOT have to pay the registration fee. They simply need to check in with you and receive a guest badge. They only need to pay a registration fee if they want the registration package.

NEW THIS YEAR: Following the process in place at the World Convention, banquet seating at FRCNA will be assigned based on the time of ticket purchase. This will provide you an opportunity to meet people you may not already know. Those wishing to sit together will need to purchase their tickets together. Another option is to have one person collect the money and purchase all of the tickets for a group wishing to sit together (tables of 10).

The FRC Board will deliver a presentation at the GSR Assembly at the March Region to provide information about the planning of FRCNA. GSRs will be encouraged to take this information back to their groups. Those wishing to do service while at the convention can sign up for shifts for Marathon, Merchandise, Registration, Hospitality, Serenity Keeper and Greeter. You can sign up on site or online at <http://naflorida.org/frcna/>.

The Rosen Shingle Creek Inn is a beautiful facility with a friendly atmosphere. Our room rate for FRCNA 33 is \$125 / night but a \$25 voucher will be provided for each room night. The voucher can be used anywhere at the hotel (food, gift shop, room). For this rate you get a great room with a mini-fridge, coffee maker, and FREE wifi!! Please support the convention and stay at the host hotel. If you share 4/room and apply the \$25 voucher to the room rate, you would pay about \$30 - \$35 per person per night. Help us make our room-block and stay at the Rosen Shingle Creek Inn. Parking is being negotiated but it looks like \$5 for REGISTERED FRCNA participants, even if not staying at the host hotel. More information will be provided as we continue to work with the hotel.

The next Support Committee meeting will be Sunday, March 2nd at 10:00 am at the Rosen Shingle Creek Inn. It is located off Exit 72 of I4. It would be wonderful if we had more people from the Funcoast get involved. We are a large Area and could provide more support – Orlando is not that far away. Both the Merchandise and Hospitality subcommittees had only 3 addicts at their tables last week. To make this service even more attractive, the hotel is offering a special Support Committee room rate of \$50 for the Saturday night before the Sunday meetings. You could spend the weekend in Orlando at this beautiful facility and do service at the same time. Recruit some sponsees to share the room and you could stay for less than \$25. Please tell your homegroup members they can contact me for more information, 310-3610.

In Service, Lisa C.

Treasurer's Report: (Please see the attachment at the end of the minutes)

The following information is included in the Treasurer's Report for January 2014:

- Written Treasurer's Report
- January 2014 Income and Expense Report
- 2014 to 2013 Comparative Income and Expense
- January 2014 group Literature and Donation Schedule

Results for January 2014

During the month of January, income was \$4,383 and expenses were \$3,688 so we had a net income of \$695. Our prudent reserve is now \$1,352.

Unusual or non-recurring items

- \$680 of income for Learning Day T-Shirt sales
- \$560 of expense for the final installment of FACNA convention seed money
- \$100 donation to the Bay Area for the January CAR (Conference Agenda Report) workshop
- No charge for meeting schedules in January, so those charges will be doubled up in February (\$358 total)

2014 to 2013 Comparative Income & Expense

- Income in January 2014 was \$1,227 lower than 2013; this was due to a \$1,689 donation from the New Year's Eve dance received in January 2013. This year, the New Year's Eve proceeds went Convention fund raising.
- Expenses in 2014 exceeded 2013 by \$392, this was the result of the \$560 final installment of FACNA seed money paid in January 2014.

Some reminders:

- Please use the new 2014 literature order forms, the prices have changed.
- We strongly encourage groups to submit their literature and donation payments in money orders or checks in group account names. Note that it is against policy to accept personal checks.
- Remember to pick up your receipts; this is your record of your order.
- If you or your group has questions, you can contact me at treasurer@tampa-na.org

In Service,

Kent C

treasurer@tampa-na.org

Announcements for the Good of NA:

- Men's Spiritual Retreat is selling raffle tickets for a free scholarship to the men's retreat. Also we have raffle tickets for a basket and selling tshirts. Tickets will be drawn next area. Please see Bryan M, Matt P and Kurt W for more info
- ARC of Hope Thurs night NA meeting at The Salvation Army at 7pm closed meeting for all addicts. We need outside attendance for EXP, Strength and Hope
- New meeting starting March 8th in South Tampa 3800 Ballast Point (same as High Lie); noon meeting M,W, F
- Recovery on the Northside Thurs 730pm needs support in attendance and all areas of service: GSR, Secretary, Treasurer, etc

Read from Policy pg. 4: Discussion of a Motion, lettered a-f

Old Business

- | | |
|---------------------|--|
| Motion # 29P | Maker: Quest for Serenity Second: Radical Recovery
Motion: To add to policy, under Vice Chair responsibilities, to change the lock to the storage unit annually immediately following elections.
Intent: Accountability and security
Action: FAILED |
| Motion # 1P | Maker: Treasurer Second: Close Knit Recovery
Motion: At the completion of each FACNA convention, \$2,000 of the net proceeds will be retained in the FACNA bank account (Bank of America, interest-bearing), to be applied to the seed money for the next FACNA event.
Intent: 1. Financial responsibility, 2. Preservation of ASC prudent reserve
Action: WITHDRAWN BY UNANIMOUS VOTE |
| Motion # 2P | Maker: Treasurer Second: Sunday Serenity
Motion: The total of all subcommittee budgets cannot exceed the total ASC income for the previous year. The Admin body will make any adjustments to individual budgets in order to meet this requirement.
Intent: Financial responsibility |

Action: WITHDRAWN BY UNANIMOUS VOTE

Motion # 3P

Maker: Vice Chair

Second: RCM #1

Motion: To amend the service time requirements/qualifications for Tampa Funcoast ASC officers (see below list)

Intent: To make all service time requirements/qualifications more consistent

Action: VOTING IN MARCH

Questions: does using the word Active meet policy? Per Terence,

Define active – dictionary definition; have to be involved, per Rick

Are we trying to govern ... Are we violating concept #4. You are denying the addict the ability to serve.

Decided that it was unclear (during policy), which is why we are taking straw poll

Poll: change the word 'active' because it's not clear? Is it in conflict with current concepts?

If so, motion will be re-written.

Jim H. – point of clarification: don't get caught up on word Active; this is for purpose of clarifying actual time requirements, to make more consistent.

What can the word Active be replaced with?

Maker withdraws motion, must be unanimous. Motion not withdrawn.

How does this assist with spirit of rotation if strict 'guidelines'?

Con: Russ: fact that we keep discussing it, shows it's unclear.

Violation of concept #4

Pro: Selena:

Jim: has been in policy, let's not complicate

ASC CHAIRPERSON

1. 2 years of continuous abstinence from all drugs
2. At least 1 year experience in the NA service structure

(Change #2 to read: Active Member of the Tampa Funcoast ASC for 12 of the last 18 months)

ASC VICE CHAIRPERSON

1. 2 years of continuous abstinence from all drugs
2. Active for at least six months in the Area NA service structure

(Change #2 to read: Active member of the Tampa Funcoast ASC for 6 of the last 12 months)

ASC SECRETARY

1. At least 1 year of continuous abstinence from all drugs
2. Active for at least 6 months in the NA Service Structure

(Change #2 to read: Active member of the Tampa Funcoast ASC for 6 of the last 12 months)

ASC ALTERNATE SECRETARY

The Alternate Secretary must attend ASC for three (3) months of the last twelve (12) months immediately prior to nomination.

(Remove: The Alternate Secretary must attend ASC for three (3) months of the last twelve (12) months immediately prior to nomination.

Change to read: Active member of the Tampa Funcoast ASC for 3 of the last 12 months)

ASC TREASURER

1. At least 3 years of continuous abstinence from all drugs (cannot be waived).
2. Active for at least one (1) year in the NA service structure.

(Change #2 to read: Active Member of the Tampa Funcoast ASC for 12 of the last 18 months)

ASC ALTERNATE TREASURER

The requirements for the office of the Alternate Treasurer are the same as for the Treasurer. The Alternate Treasurer must attend ASC for 3 months of the last 12 months prior to nomination. Because the Alternate Treasurer might have to assume the position of the ASC Treasurer, the clean time requirement cannot be waived.

(Remove: The Alternate Treasurer must attend ASC for 3 months of the last 12 months prior to nomination

Change To: Active member of the Tampa Funcoast ASC for 3 of the last 12 months)

REGIONAL COMMITTEE MEMBERS (2 DELEGATES)

1. 2 years abstinence from all drugs.
2. Active for at least 1 year in the NA service structure.
(**Change #2 to read:** Active Member of the Tampa Funcoast ASC for 3 of the last 12 months)

LITERATURE DISTRIBUTION OFFICER

1. 1 year of continuous abstinence from all drugs.
2. Active for least 6 months in the NA service structure.
(**Change #2 to read:** Active Member of the Tampa Funcoast ASC for 6 of the last 12 months)

ALTERNATE LITERATURE DISTRIBUTION OFFICER

The requirements for the office of the alternate LDO are the same as for LDO.

(**Add:** Active member of the Tampa Funcoast ASC for 6 of the last 12 months)

BUDGETS:**VOTING MARCH (see budgets below)**

Motion # 4P Budget – ADMIN

Motion # 5P Budget – H&I

(Questions: LIT IS UP, WHY? NEED CLARITY. WES: WE'VE HAD NO LIT LAST 6 MOS., NEED TO RE-COUP. PRINTING HAS BEEN GIFTED. EXPANDING PANELS, AND NEED MORE LIT)

Motion # 6P Budget – HELPLINE

(Questions: PROGRAM (MOBILE RESPONSE PROGRAM) DOES NOT EXIST YES? CORRECT. DO WE HAVE POLICY INDICATING WHETHER WE ASK FOR FUNDS FOR A PROGRAM THAT DOESN'T EXIST YET? PER ARIS, CAN EITHER REQUEST IN BUDGET OR VIA MOTION.

STEPHEN P. – WE CAN'T FUND A PROGRAM THAT DOESN'T EXIST.

Motion # 7P Budget – FRCNA

Motion # 8P Budget – PUBLIC RELATIONS

Motion # 9P Budget – LITERATURE

(Questions: 13k DIFFERENCE, WHY ARE WE ASKING FOR SAME AMT? JIMMY CANNOT ANSWER, KIM LEFT) PER CHELSIE, INCOME NOT INCLUDED ON THE BUDGET, JUST EXPENSES.

TREASURER REPOT SHOWS INCOME ON YEAR END

Tampa Funcoast Area Service Proposed Budget Form 2014				
Committee Name:	Admin		Motion #: 4P	
Motion:	To approve Admin 2014 budget			
Intent:	Financial Responsibility			
Itemized Expenditures	2013 Budget	Actual 2013 Expenses	Difference (Over) Under	Proposed 2014 Budget
Rent	\$1,800	\$1,800	\$0	\$1,800

ASC Storage	\$1,020	\$578	\$442	\$410
RCM Travel	\$2,400	\$1,717	\$683	\$2,400
Secretary Minutes	\$2,800	\$2,151	\$649	\$2,500
Treasurer & Vice Chair Expenses	\$100	\$104	-\$4	\$100
Bank Fees	\$50	\$47	\$3	\$34
PO Box	\$120	\$138	-\$18	\$120
World Unity Hookup	\$50		\$50	\$0
Concepts Workshop	\$500	\$366	\$134	\$0
GSR Workshop	\$500		\$500	\$0
Misc. Workshops				\$500
Roundtable	\$100		\$100	\$0
Learning Day	\$1,000	\$1,157	-\$157	\$1,000
Insurance	\$500		\$500	\$500
Region Donation				
CAR Workshop/Report				\$100
Other Donations		\$100	-\$100	
Total:	\$10,940	\$8,158	\$2,782	\$9,464

Committee Name:	H&I		Motion #: 5P	
Motion:	To approve the H&I 2014 proposed budget			
Intent:	Financial responsibility			
Itemized Expenditures	2013 Budget	Actual 2013 Expenses	Difference (Over) Under	Proposed 2014 Budget
Literature	\$3,000	\$2,271	\$729	\$3,500
Copies/Supplies	\$300	\$133	\$167	\$300
H&I Donation			\$0	
Reaching Out Publication		\$163	-\$163	
Total:	\$3,300	\$2,567	\$733	\$3,800

Committee Name:	Helpline			Motion #: 6P	
Motion:	To approve Helpline 2014 budget				
Intent:	Financial responsibility				
Itemized Expenditures	2013 Budget (A)	Actual Expenses 11 months ended 11/30/13	Estimated Expenses 2013 (B)	Difference (Over) Under (A - B)	Proposed 2014 Budget
Rent	\$100	\$200	\$200	-\$100	\$100
Copies/Supplies	\$250	\$146	\$159	\$104	\$250
Answering Service	\$1,200	\$750	\$819	\$450	\$1,000
Yellow Pages (Verizon?)	\$400	\$353	\$385	\$47	\$400
Mobile Response Program					\$500
Postage					\$45
Total:	\$1,950	\$1,449	\$1,563	\$501	\$2,295

Committee Name:	FRCNA		Motion #: 7P	
Motion:	To approve FRCNA Committee 2014 Budget			
Intent:	Financial Responsibility			
Itemized Expenditures	2013 Budget	Actual 2013 Expenses	Difference (Over) Under	Proposed 2014 Budget
Gas	\$100	\$0	\$100	\$200

Parking	\$200	\$0	\$200	\$100
Flyers	\$50	\$0	\$50	\$50
Total:	\$350	\$0	\$350	\$350

Committee Name:	Public Relations			Motion #: 8P	
Motion:	To approve the Public Relations 2014 budget				
Intent:	Financial responsibility				
Itemized Expenditures	2013 Budget	Actual 2013 Expenses	Estimated Expenses 2013	Difference (Over) Under	Proposed 2014 Budget
Meeting Schedules	\$2,250	\$1,973	\$2,153	\$277	\$2,250
Web Site	\$300	\$83	\$83	\$217	\$300
PR Supplies	\$250	\$362	\$340	-\$112	\$250
PR Literature	\$1,000	\$389	\$425	\$611	\$600
Poster Hanging Supplies				\$0	
Learning Day T-Shirts				\$0	
LED Projector				\$0	
Bus bench advertising	\$1,000	\$900	\$950	\$100	\$1,000
Total:	\$4,800	\$3,708	\$3,951	\$1,092	\$4,400

Committee Name:	Literature		Motion #: 9P	
Motion:	To approve the 2014 Literature Budget			

Intent:	Financial Responsibility			
Itemized Expenditures	2013 Budget	Actual 2013 Expenses	Difference (Over) Under (A - B)	Proposed 2014 Budget
ASC Literature Expense	\$36,000	\$22,391	\$13,609	\$36,000
Total:	\$36,000	\$22,391	\$13,609	\$36,000

New Business

MOTIONS 10P-13P are budgets: tabled to groups for question with voting in April (see budgets below

MOTION 10P ACTIVITIES

Tampa Funcoast Area Service

Proposed Budget Form

2014

Committee Name: Activities Motion #: 10P

Motion: To accept 2014 Activities
BudgetIntent: To pay for subcommittee
expenses

Itemized Expenditures	2013 Budget (A)	Actual 2013 Expense	Estimated Expenses 2013 (B)	Difference (Over) Under (A - B)	Proposed 2014 Budget
Sites	\$2,800.00	\$ -	\$ -	\$ 2,800.00	\$1,500.00
Refreshments	\$1,250.00	\$ -	\$ -	\$ 1,250.00	\$800.00
Publicity	\$370.00	\$ -	\$ -	\$ 370.00	\$200.00
Decorations	\$420.00	\$ -	\$ -	\$ 420.00	\$200.00
Programming	\$1,000.00	\$ -	\$ -	\$ 1,000.00	\$600.00
Prizes	\$110.00	\$ -	\$ -	\$ 110.00	\$75.00
Misc	\$740.00	\$ -	\$ -	\$ 740.00	\$500.00
Valentine's Day		\$ 790.00		\$ (790.00)	\$0.00
New Year's Eve	\$0.00	\$ -	\$ -	\$ -	\$1,000.00
Halloween	\$0.00	\$ -	\$ -	\$ -	\$1,000.00
Memorial Day	\$0.00	\$ 130.00	\$ -	\$ (130.00)	\$0.00

Movie Night	\$0.00	\$ 113.00	\$ -	\$ (113.00)	\$150.00
Rent	\$0.00	\$ 50.00	\$ -	\$ (50.00)	\$120.00
Literature	\$0.00	\$ 68.00	\$ -	\$ (68.00)	\$60.00
Supplies, other	\$0.00	\$ 30.00	\$ -	\$ (30.00)	\$30.00
Total:	\$6,690.00	\$1,181.00		\$5,509.00	\$6,235.00

MOTION 11P POLICY

Tampa Funcoast Area Service

Proposed Budget Form

2014

Committee Name: Policy

Motion #: 11P

Motion: To accept 2014 Policy Budget

Intent: To pay for subcommittee
expenses

Itemized Expenditures	2013 Budget (A)	Actual Expenses 11 months ended 11/30/13	Estimated Expenses 2013 (B)	Difference (Over) Under (A - B)	Proposed 2014 Budget
Copies, Agenda, Rent	\$100.00			\$ 100.00	\$100.00
Printing of ASC Policy	\$400.00	\$ 400.00	\$ 400.00	\$ -	\$400.00
Total:	\$500.00	\$400.00		\$100.00	\$500.00

MOTION 12P NEWSLETTER

Tampa Funcoast Area Service

Proposed Budget Form

2014

Committee Name: Newsletter

Motion #: 12P

Motion: To accept 2014 Newsletter
BudgetIntent: To pay for subcommittee
expenses

Itemized Expenditures	2013 Budget (A)	Actual 2013 Expense	Estimated Expenses 2013 (B)	Difference (Over) Under (A - B)	Proposed 2014 Budget
Rent	\$50.00	\$ -	\$ -	\$ (50.00)	\$50.00
Copies	\$50.00	\$ -	\$ -	\$ (50.00)	\$50.00
Newletter Printing	\$1,900.00	\$ 1,606.00	\$ -	\$ (294.00)	\$1,800.00
Printing Anniversaries	\$150.00	\$ 124.00		\$ (19.00)	\$150.00
Total:	\$2,150.00	\$1,730.00		(\$413.00)	\$2,050.00

Motion # 13P Maker: H&I Second: War is Over
Motion: To remove item #3 under H&I member, which reads, “must be voted in as a panel member by the subcommittee” and add it as line item #9 under H&I Panel Member
Intent: To redefine the qualifications of an H&I member and to encourage new membership and growth of the subcommittee
Action: Tabled to Policy and groups for questions with voting in April

Elections

NONE

Regional Business

Proposal #01-01-14 RSC Budget for approval (see Region attachment)Vote in March

Proposal #2-01-14 Workshop Travel Group (see Region attachment) Vote in March

Proposal #2-11-13 FRC policy as revised and submitted (due to size see Policy on FunCoast website under Documents/ASC Minutes)

Proposal #3-01-14 Project Planning Meeting (See below) Vote in March

To add the Project Planning Meeting to the Guide to Florida Regional Service (GFRS).

RATIONALE

The Project Planning meeting (previously called the FD/HRP Communications meeting) is not defined in the GFRS. The need for this meeting was determined in 2012 and has been convening at every RSC since.

GUIDE TO FLORIDA REGIONAL SERVICE CHANGES

1. Add the following section to the GFRS (after the Guide to Florida Regional Service Meeting).

PROJECT PLANNING MEETING

The Project Planning meeting is a collaboration between members of the Fellowship Development Team and the Human Resources Panel. The purpose of the Project Planning meeting is to develop and sustain project plans for projects ideas that are approved by the Fellowship Development Group. The Project Planning meeting also evaluates project staffing requirements and recommendations to be included as part of the project plan. Established project plans are then implemented by project volunteers or workgroups.

The Fellowship Development Leader will provide a Project Planning meeting report to be included in the RSC minutes. The Project Planning meeting report will include the status of all projects.

Participants in the Project Planning meeting include the Fellowship Development Leader and Co-Leader, Resource Coordinators, Human Resource Panel members and project workgroup members as needed. The meeting is open to members of the fellowship as observers. The Fellowship Development Leader or Co-Leader will facilitate the meeting.

Proposal #4-11-13 FRC Budget (see Region attachment) Vote in March

WSC-2014 Ballot Due at March ASC

Tampa Funcoast of NA
Treasurer's Report
Jan 2014

		Beginning Balance	\$656.41
Income	Group Donations		\$1,479.87
	Group Literature Orders		\$2,184.83
	ASC Basket		\$38.05
	Learning Day T-Shirt Sales		\$680.00
	Over (Under)		
		Total Income :	\$4,382.75
Expenses	Administrative	Rent	\$150.00
		Secretary Expenses	\$152.20
		People's Storage	\$33.17
		Printing	\$11.77
		RCM Travel	\$210.38
		CAR Workshop Donation	\$100.00
	LDO	Literature Order	\$1,865.26
		Printing new order form	\$63.56
	Public Relations	Printed Page - Meeting Schedules	\$0.00
		Metro Advertising Bus Bench Deposit	\$50.00
		Website Hosting	\$83.40
	H & I	Literature	\$303.60
		Printing & Supplies	
	Helpline	Answer Svc – Line 1	\$72.99
		Verizon	\$31.27
	Activities	Events	
		Rent & Supplies	
	Newsletter	Office Dynamics	
	FACNA	Seed money final installment	\$560.00
		Total Expenses:	\$3,687.60
		Net Income (Loss)	\$695.15
		Ending Balance	\$1,351.56
Reserves			
	Operating Funds		\$4,000.00
		Ending Balance After Reserves	(\$2,648.44)
Reconciliation			
		Bank Balance:	\$1,548.24
<u>Outstanding Checks</u>			
<u>Check #</u>	<u>Payee</u>	<u>Amount</u>	
4189	Club Yana	\$66.68	
Debit	Stop Payment Fee	\$30.00	
4208	BASCNA CAR donation	\$100.00	

Total Outstanding Checks	\$196.68	
Adjusted Bank Balance		\$1,351.56
Tampa Funcoast Register Balance		\$1,351.56
Difference:		<u><u>0.00</u></u>

Tampa Funcoast of NA 2014 to 2013 Comparative Income & Expense

	Actual 2014	Budget 2014	Actual 2013	Budget 2013	Increase (Decrease)
INCOME					
Group Donations	\$1,480		\$1,038		\$442
Group Literature Orders	\$2,185		\$2,825		(\$640)
ASC 7th Tradition Basket	\$38		\$26		\$12
Activities Proceeds			\$1,689		(\$1,689)
Learning Day Proceeds	\$680				\$680
FACNA Net Proceeds					\$0
Other Donations					\$0
Over (Under)					\$0
Total Income	\$4,383		\$5,577		(\$1,194)
EXPENSES					
Administrative					
Rent	\$150		\$150		\$0
Secretary Minutes	\$152		\$233		\$81
Storage Unit	\$33				(\$33)
Printing	\$12				(\$12)
RCM Travel	\$210				(\$210)
PO Box Renewal					\$0
Learning Day					\$0
CAR Workshop	\$100				(\$100)
Region Donation					\$0
Bank Fee			\$17		\$17
	\$658		\$400	\$10,940	(\$275)
Literature (LDO)	\$1,929		\$2,038	\$36,000	\$110
Public Relations					
Meeting Schedules			\$179		\$179
Bus Bench Advertising	50				(\$50)
Literature			\$114		\$114
Printing & Supplies			\$22		\$22
Website hosting	\$83		\$83		\$0
	\$133		\$399	\$4,800	\$265
H&I					
Literature	\$304		\$307		\$3
Printing, Supplies					\$0

Reaching Out				\$0
	\$304	\$307	\$3,300	\$3
Helpline				
Line 1 Communications	\$73			(\$73)
Verizon	\$31			(\$31)
Rent				\$0
Printing, Supplies				\$0
	\$104	\$0	\$1,950	(\$104)

Tampa Funcoast of NA 2014 to 2013 Comparative Income & Expense

	Actual 2014	Budget 2014	Actual 2013	Budget 2013	Increase (Decrease)
Newsletter					
Printing Office Dynamics			\$168		\$168
Anniversary Report					\$0
	\$0		\$168	\$2,150	\$168
Activities					
Events					\$0
Rent, Supplies					\$0
	\$0		\$0	\$6,690	\$0
FACNA					
Seed Money	\$560				(\$560)
Rent					\$0
Events, supplies					\$0
	\$560		\$0	\$0	(\$560)
Policy (printing)				\$500	\$0
Total Expense	\$3,688		\$3,312	\$66,330	(\$392)
Net Income (Loss)	\$695		\$2,265		(\$802)
Beg Balance BofA	\$753		\$1,929		
Outstanding Chks	\$100				
Outstanding Chks Cleared					
Ending Balance BofA	\$1,548		\$4,194		

ASC: January 2014

Group	Literature	Donation	Total
11 Alive			\$0.00
12 Step Sisters			\$0.00
A Clean Slate	\$8.90		\$8.90
A New Way	\$29.00		\$29.00
Addicts Salvation			\$0.00
Anda			\$0.00
Arc of Hope	\$10.20	\$5.05	\$15.25
Brandon @ Noon	\$50.90	\$19.25	\$70.15
Breakfast Club	\$35.00	\$2.90	\$37.90
Choices	\$24.10		\$24.10
Daily Recovery	\$64.50		\$64.50
Downtown Recovery			\$0.00
Emergency Room		\$180.00	\$180.00
Freedom Friday	\$18.00	\$2.00	\$20.00
Freedom From Pain	\$29.00	\$13.75	\$42.75
Free To Be Me			\$0.00
Fresh Start			\$0.00
Grow or Go			\$0.00
Happy Hour	\$200.00	\$73.11	\$273.11
High Hopes			\$0.00
High Lie	\$83.25	\$92.75	\$176.00
Hope After Dope			\$0.00
Hope In Lutz			\$0.00
Hope In Recovery			\$0.00
How It Works	\$9.25	\$117.75	\$127.00
Hyde Park NA	\$71.90	\$111.56	\$183.46
In The Middle	\$56.75	\$24.25	\$81.00
It Works: How and Why			\$0.00
Just for Today	\$15.50		\$15.50
Keep The Faith I & II	\$10.50	\$0.50	\$11.00
La Ultima Parada			\$0.00
Life on Life's Terms	\$83.15	\$69.43	\$152.58
Live or Die			\$0.00
Living Life			\$0.00
Living the Program	\$14.00		\$14.00
Men's Recovery Hour			\$0.00
Midday Meds	\$18.60		\$18.60
Miracles At Midnight			\$0.00
Monday Meditation			\$0.00
More Hope I & II	\$3.00	\$20.00	\$23.00
More Will Be Revealed	\$3.50		\$3.50
NA 180	\$57.50	\$46.50	\$104.00
NA at the Apex	\$42.00	\$9.81	\$51.81

Month End: 01/31/14

Group	Literature	Donation	Total
Our Primary Purpose			\$0.00
Parrots Pirates in Paradise			\$0.00
Primary Purpose			\$0.00
Quest For Serenity	\$38.25	\$6.75	\$45.00
Radical Recovery			\$0.00
Recovery Central	\$54.00	\$85.00	\$139.00
Recovery @ Gilead			\$0.00
Recovery In Riverview	\$20.00		\$20.00
Recovery in the Hood	\$20.50	\$0.50	\$21.00
Recovery on the Island			\$0.00
Recovery On The North Side			\$0.00
Renegade Recovery	\$85.40	\$0.60	\$86.00
Rise to Recovery			\$0.00
Recovery On The North Side			\$0.00
Saturday Midday NA			\$0.00
Saturday Night Live			\$0.00
Second Chance at 7			\$0.00
Squeaky Clean	\$66.75	\$127.25	\$194.00
Stepping Up	\$66.00		\$66.00
Strawberry Grace Forever			\$0.00
Sunday Morning NA	\$94.50	\$10.50	\$105.00
Sunday Serenity	\$30.00	\$13.00	\$43.00
Sunset at Sunrise			\$0.00
Sunset Solutions		\$52.00	\$52.00
The Clean Perspective			\$0.00
The Heights of NA	\$28.00		\$28.00
The Message	\$83.25	\$16.75	\$100.00
The Sanctuary	\$37.25	\$68.75	\$106.00
The Ties that Bind Us		\$12.00	\$12.00
The War Is Over	\$111.18	\$8.41	\$119.59
The Women's Recovery Room			\$0.00
Together We Can		\$10.00	\$10.00
Triple M	\$9.50	\$0.50	\$10.00
TTNA			\$0.00
Uptown Tues/Fri Night			\$0.00
Welcome Home	\$1.80		\$1.80
Women Do Recover	\$67.25	\$1.20	\$68.45
Women of Freedom			\$0.00
Women of Serenity	\$9.50	\$25.00	\$34.50
Women's Recovery Room			\$0.00
			\$0.00

NA at the Door			\$0.00
NA In Lutz (NAIL)			\$0.00
NA Speaker Meeting			\$0.00
Never Too Young To Recover			\$0.00
New Beginnings	\$102.05	\$66.83	\$168.88
New Bite Of Serenity	\$74.75	\$36.52	\$111.27
New Life	\$3.50	\$12.50	\$16.00
New Tampa NA	\$103.70	\$98.90	\$202.60
Oldtimers	\$43.00		\$43.00

Member Total:	\$0.00	\$0.00	\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Women's Hope	\$10.70	\$38.30	\$49.00
Group Totals:	\$2,099.33	\$1,479.87	\$3,579.20

ASC Basket		\$38.05	\$38.05
CAR Reports	\$47.50		\$47.50
			\$0.00
Miscellaneous:	\$47.50	\$38.05	\$85.55

Deposit Totals:	\$2,146.83	\$1,517.92	\$3,664.75
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RECONCILIATION	
Income per Literature/Donation Worksheet	\$3,664.75
Total per Currency & Coin Worksheet	\$3,601.19
Payment to Mary, Lit order form printing	(63.56)
Total Cash Payouts	(\$63.56)
Over (Under)	\$0.00

Additional CAR reports sold	38.00
Total Group Literature	\$2,184.83

2/8/2014

ATTENDANCE	NOV	DEC	JAN	FEB	MAR
A Clean Slate	Y	Y	Y	Y	
A New Way	Y	Y	Y	Y	
Anda Group	Y	Y	N	N	
Arc of Hope	N	N	Y	Y	
Brandon at Noon	Y	Y	Y	Y	
Breakfast Club	Y	Y	Y	Y	
Choices	Y	Y	Y	Y	
Close Knit Recovery	Y	Y	Y	Y	
Daily Recovery	Y	Y	Y	Y	
Emergency Room	Y	Y	Y	Y	
Free To Be Me	Y	Y	Y	N	
Freedom Friday	N	N	Y	Y	
Freedom From Pain	N	Y	Y	Y	
Grow or Go	Y	Y	Y	Y	
Happy Hour	Y	Y	Y	N(MISS 2ND CALL)	
High Lie	Y	Y	Y	Y	
Hope In Lutz	N	Y	N	Y	
Hope In Recovery	N	Y	N	Y	
Hope Not Dope	Y	Y	Y	Y	
How it Works	Y	Y	Y	Y	
Hyde Park NA	Y	Y	Y	Y	
In the Middle	Y	Y	Y	Y	
Just For Today	Y	Y	Y	N	
Keep The Faith 1&2	Y	Y	Y	Y	
Life on Life's Terms	Y	Y	Y	Y	
Live or Die	Y	Y	N	Y	
Living The Program	Y	Y	Y	Y	
Midday Meds	Y	Y	Y	Y	
Monday Meditation	Y	N (MISS 2ND CALL)	Y	Y	
More Hope	Y	Y	Y	Y	
More Will Be Revealed	Y	Y	Y	N	
NA 180	Y	Y	Y	Y	
NA at the Apex	Y	Y	Y	Y	
NA Speaker Meeting	Y	N	N	Y	
Never to Young to Recover	Y	Y	Y	Y	
New Beginnings	N	Y	Y	Y	
New Bite of Serenity	Y	Y	Y	Y	
New Life	Y	Y	Y	Y	
New Tampa NA	Y	Y	Y	Y	

Oldtimers	Y	N	Y	Y	
Parrot Pirates In Paradise	N	N	N	N	
Quest For Serenity	Y	Y	Y	Y	
Radical Recovery	Y	Y	N	Y	
Recovery Central	Y	Y	Y	Y	
Recovery at Gilead	NA	Y	N	N	
Recovery in Riverview	Y	Y	Y	Y	
Recovery in the Hood	Y	Y	Y	N(MISS 1ST CALL)	
Recovery on the Northside	N	Y	N	Y	
Renegade Recovery	Y	Y	Y	Y	
Rise to Recovery	N	N	N	N	
Squeaky Clean	Y	Y	Y	Y	
Stepping Up	Y	Y	Y	Y	
Sunday Morning NA	Y	Y	Y	Y	
Sunday Serenity	N (MISS 1ST CALL)	N	Y	Y	
Sunset Solutions	N	Y	Y	Y	
The Heights of NA	Y	N	Y	N	
The Message	Y	Y	Y	Y	
The Sanctuary	Y	Y	Y	Y	
The Ties That Bind Us	Y	Y	Y	N	
The War is Over	Y	Y	Y	Y	
The Women's Recovery Room	N	Y	N	Y	
Together We Can	Y	Y	Y	Y	
Triple M Group	Y	Y	Y	Y	
TTNA	Y	N	Y	Y	
Uptown	Y	Y	Y	Y	
Welcome Home	N	N	Y	N	
Women Living Clean	N	N	N	N	
Women Do Recover	Y	Y	Y	Y	
Women of Serenity	Y	Y	Y	N	
Women's Hope	Y	Y	Y	Y	

2013/2014 Officers

	NOV	DEC	JAN	FEB	MAR
Chair	Y	Y	Y	Y	
Vice Chair	Y	Y	Y	Y	
RCM #1	Y	Y	Y	E	
RCM #2	Y	Y	Y	Y	
Treasurer	Y	Y	Y	Y	
Alt. Treasurer	Y	Y	Y	Y	
Secretary	E	Y	Y	Y	
Alt. Secretary	E	NA	NA	Y	
LDO	Y	Y	Y	Y	

Alt. LDO	Y	Y	Y	Y	
Activities	Y	Y	E	Y	
Convention	N (MISS 1ST CALL)	N (MISS 1ST CALL)	E	Y	
Helpline	Y	Y	Y	Y	
H & I	Y	Y	Y	Y	
Newsletter	Y	Y	E	Y	
Policy	Y	N (MISS 2ND CALL)	Y	Y	
Public Relations	E	Y	Y	Y	
FRCNA #1	Y	N (MISS 2ND CALL)	Y	Y	