



Tampa Funcoast ASC Agenda  
January 10, 2015

**GSR Orientation 1:15 pm**

**Open meeting with Service prayer at 2:00 pm:**

God grant us knowledge that we may write according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours, in order that no addict anywhere need die from the horrors of addiction.

**Readings:** Purpose and Function:  
JFT Meditation:  
12 Traditions:  
12 Concepts:

**Welcome new attendees to ASC:**

**Welcome any new Groups to ASC:**

**Secretary's report: (5 min)**

**Open floor to GSR's with home group issues: (3 min each)**

**Open floor to anyone wishing to address the ASC: (3 min each)**

**Roll call:** Groups  
Sub-committee Chairs  
ASC officers

**Read from Policy pg. 3: Addressing ASC Body**

**LDO report: (5 min)**

**RCM report: (5 min)**

**Vice Chair report: (5 min)**

**Sub-committee reports: (5 min each)**

Activities  
Helpline  
H&I  
Newsletter  
Policy  
Public Relations

Convention  
FRCNA Support

**Announcements for the good of NA:**

**Recess:** (10 min)

**Roll Call:** to establish quorum

**Serenity Prayer:** to reflect on why we are here

**Pass the basket:**

**Treasurer's Report:**

**Read from Policy pg. 3:** Discussion of a Motion, a-f

**Old Business:**

**New Business:** (3 min per each discussion; cons and pros)

**Elections:**

**Regional Business:**

**Close the meeting with the Serenity Prayer**



**Tampa Funcoast ASC Minutes  
December 13, 2014**

<b>Chair:</b>	<b>Open</b>	<b>Secretary:</b>	<b>Steph H.</b>
<b>Vice Chair:</b>	<b>Rick S.</b>	<b>Alt. Secretary:</b>	<b>Mary S.</b>
<b>Treasurer:</b>	<b>Kent C.</b>	<b>Alt. Treasurer:</b>	<b>Jim H.</b>
<b>RMC#1:</b>	<b>Stephen P.</b>	<b>RCM#2:</b>	<b>Open</b>

**GSR Orientation opened at 1:15 pm**

**ASC opened at 2:00 pm by with the Serenity Prayer and Service Prayer.**

<b>Readings:</b>	Purpose and Function:	Maggie – Hyde Park NA
	JFT Meditation:	Kurt – The War is Over
	12 Traditions:	Cindy – NA 180
	12 Concepts:	Doug – The Message

**Welcome new attendees to ASC:**

Stephen – No group  
Cindy – No Group  
Diane – Brandon at Noon  
Timothy – No Group

Lisa – No Group  
Valerie – No Group  
Ricky – Freedom Friday

**Welcome any new Groups to ASC:**

No new groups

**Secretary's Report:** Hi, my name is Steph and I am an addict. On the table in the back of the room is the sign-in sheet, announcement sheet and contact list. If your group has elected a new GSR, or if you did not receive your minutes this month, please update the contact list. Please indicate whether you want your minutes **MAILED, EMAILED or NOT Mailed**, in the far right column of the contact sheet. This is to insure that your group receives their minutes in a timely fashion. *Please also review the contact list and make changes accordingly.* If you are a new Subcommittee Chair please be sure to update the contact sheet as well. Note: Area Minutes are also available for download on the Tampa Funcoast website. For all members of the ASC who give reports that are included in the ASC monthly minutes, I am requesting that you submit these reports typed. You can submit the report on the day of area service by memory stick, or you can email the report to me by the Wednesday following Area Service. My email address is bigdog4905@yahoo.com.

Located on the table in the back of the room, are event flyers, literature order forms, GSR report forms, and meeting schedule change forms; as well as a box for the GSR reports to be submitted. All meeting changes (such as time or location) can be put in the GSR report box as well. GSR/Alt GSR **must** fill out a meeting schedule change form so that it can be updated on the meeting schedules and on our website. If you have a Motion Request form to turn in, it must be turned in before we discuss today's New Business or you will have to wait until the next ASC meeting for the new motion to be read on the floor.

\$102.47 was spent on printing and mailing of Area Minutes, Literature Order Forms and GSR Reports.

At today's GSR Orientation there were 0 in attendance. Please be sure to announce the GSR Orientation to all your groups.

According to page 2 of our Policy (under *Removal From the Meeting Schedule*), "If there has not been a representative of the Group present for four (4) consecutive ASCs, a Group will be removed from the Tampa Funcoast Meeting Schedule. While a Group is not required to be a voting member of ASC to be placed on the Tampa Funcoast Meeting Schedule, a group representative must attend two consecutive ASC meetings", i.e., must be present for ASC roll call. This ensures that meetings that no longer exist are not placed on the schedule. Therefore, the following groups have been removed from the meeting schedule, attendance and the mailing of minutes due to four (4) or more absences: **NONE**. Per Policy (under *Reinstated to the Meeting Schedule*), "If a Group has been removed from the Tampa Funcoast Meeting Schedule, it may be placed back on the list by sending a representative to ASC. At ASC, they should notify the Public Relations and Helpline Chairperson that they would like to be added to the next publication of the schedule."

According to page 2 of our Policy (under *Becoming a Voting Group and Scheduled Meeting*): 3. "To maintain voting status, a Group must not miss two (2) consecutive ASC meetings. 4. The Group will be removed from the mailing list after missing two (2) consecutive ASC meetings. 5. To re-establish voting status, a GSR (or Alternate) must attend two (2) consecutive ASC meetings." Due to missing two (2) or more ASC meetings the following groups are excluded from voting today: **Arc of Hope, Breakfast Club, Close Knit Recovery, Freedom Friday, Freedom From Pain, Making It Happen, NA Speaker Meeting, Radical Recovery, The Heights of NA, and Welcome Home**. Remember you must be present for both roll calls in order to be considered present. If you do not hear your group called, you may have been removed from attendance due to absences. Please see me during the break.

Quorum is set at 26 with 49 eligible voting groups in the area at this time.

Your group cards can now be picked up at the front door when you enter.

If you have any questions, feel free to ask me during the break or after the close of business today. Please do not come up to me during area, as I will not be available to answer questions at that time. Thank you again for allowing me to serve. In Loving Service, Steph H.

### **Absentee Letters to the Area:**

Alternate Secretary – Mary S. - Good afternoon ASC. May I request to be excused from the December ASC as I am in a wedding today. Your consideration is appreciated. **Excused**.

### **Open floor to GSRs with home group issues:**

- Barry – Arc of Hope – need support in treatment facility, have flyers available today.
- Jennifer – Choices, Brandon – literature was left on table and now is gone; if you know what may have happened to it please let the group know.
- Gilbert – read from 'Believers at Coleman' (group at Coleman Correctional). 70-75 men literature group, needs help with welcoming into the area once they are released.

### **Open Floor to Anyone Wishing to Address the ASC Floor:**

- Deb C. – Women Stand United Spiritual Retreat – raffling basket now - \$5.00 – selling chili today. This year is our 10<sup>th</sup> anniversary retreat. If anyone has a question about it being NA, it is. We follow the Traditions and Concepts. No other women but NA women come. Women's Hope homegroup voted for the retreat.
- Ron – NA 180 – From the annual picnic, an additional donation was made to Area, \$180 total.
- Pat - Circle of Friends – beginning January, we are starting Traditions each month 8:30-9:45pm.
- Kurt – selling men's spiritual retreat raffles \$5.00 each and T-shirts – retreat is March 6-8, 2015.
- Charlie – Bob M's memorial service is tomorrow in Riverview – [serenitygardens.com](http://serenitygardens.com) (obituary)

## Roll Call:

Voting Groups present at First Roll Call: 39

Voting Groups present for the Second Roll Call: 39

Quorum (based on # of voting groups in the Area) established (prior to opening of ASC) at 26.

## ADDRESSING THE ASC BODY

### All ASC meetings are open to all NA members.

1. Everyone has a voice on the floor.
2. Raise your hand and wait for the ASC Chairperson to acknowledge you before speaking.
3. Comments should be relevant and timely to what is going on in the meeting.

**LDO Report: *Alt LDO – Jimmy F.*** Hello family, my name is Jimmy and I am an addict. Last month's ending inventory was \$1,671.31. This month's literature was \$1,615.41 with a 6% discount. I would like to thank Mary, Yuly and Ron for pulling literature orders today. Their help is greatly appreciated. In loving service, Jimmy F.

### **RCM Report: *RCM 1: Stephen P.*** Given by Stephen P.

I attended the November Regional Service Committee meeting at the Lakeland Terrace Hotel.

Area Support: 36 members attended the discussion. More detail is posted in the RSC minutes on the FRSC website at NAFlorida.org.

Topics included:

- Consensus Based Decision Making, and how to translate Robert's Rules to CDBM
- Bridging the Gap
- Fellowship Intellectual Property Trust
- Regional Website

The Florida Regional website encountered difficulties when inappropriate/illegal postings were made in the open discussion forum. While attempting to moderate the forum to remove the postings, it was found that the website could not be selectively deleted, so the forum was closed. While the website is still functioning for all fellowship business purposes, the question was posed as to what we want to happen with the open discussion forum. As a fellowship, do we need such a forum, who should moderate it if we have one, and what guidelines should be used as the basis of participation and moderation? It was requested that we discuss this issue in our groups and bring discussion points back to the next RSC. 13 of 20 Areas were present for the RSC.

Open positions at RSC: Alt. Treasurer, Archivist, FRC and FRSO Board members

RSO provided a tour of the facility, which is the largest NA RSO in the world.

RSO provided a tax attorney's opinion regarding the issue of NA Areas incorporating:

"We had a meeting with a corporate attorney seeking clarification about the 501c3 status of the member areas of the Florida Region. Mr. Casey explained that there was really no benefit for Areas to become subordinates under our IRS umbrella because the 501c3 IRS status only exempts you from paying a Federal Income Tax. They must still pay and file sales taxes. He said the only time a subordinate would benefit (by) the 501c3 would be during 'fundraising' events such as conventions. He explained that a 501c3 tax exempt status is granted and monitored by the IRS and our nonprofit status is granted and monitored by the state of Florida. The subordinates are asking to be carried under our 501c3 and in order to be so, they must already be incorporated as a nonprofit; have a board, articles of incorporation, by-laws in place, and have an EIN in order to use the 501c3- which only exempts you from paying Federal Income Tax. There should also be a written agreement between the RSO and the subordinate clearly defining when the 501c3 may be used and what the responsibilities of the subordinate are, 1) they must be and stay incorporated as a nonprofit with an EIN, 2) have a board, bylaws, and remain in good standing, 3) file their taxes according to the Federal calendar year, (providing the RSO with a copy of their 990), 4) what the consequences will be and actions taken if they fail to comply with the agreement or the law. We asked how we would add or remove a subordinate. What the process is if they failed to comply or misused the 501c3, and what we would be responsible for or could it jeopardize our 501c3. Mr. Casey stated that, yes, it could affect our status

in a negative way. His suggestion was to contact the IRS immediately if we wanted to drop a subordinate and not wait until filing the year's taxes. He also advised us to check with our CPA regarding tax laws."

Upcoming RSC meetings:

- January: Ocala Hilton
- March: Sheraton Tampa West – In conjunction with the FL Service Symposium
- May: Orlando Rosen Plaza

Upcoming events:

- FRCNA 34 – flyers and preregistration forms were provided to all GSR's at ASC
- DACNA – May 1-3, 2015 at Daytona Hilton
- Heartland New Year Dinner and Dance
- Palm Coast Spiritual Retreat – Jan 15-18 in Lake Worth

Our Funcoast Area Treasurer has provided a donation for the January RSC in the amount of \$2,760.00!

Reminded: The RCM2 position remains open. Nominations are welcome!

Stephen P.  
RCM1

**VICE CHAIR Report: Chair: Rick S.** Given by Rick. The Admin body met today at 12pm. We opened the meeting with the Serenity prayer. We discussed the research for becoming incorporated as an area. Stephen P. brought back information from region that it wouldn't be a significant gain for the amount of work involved. We will continue to gather information about it. For policy updates, there wasn't a need to have a separate meeting to go over any housekeeping changes to the policy. The new policy chair, Gilbert O. will work to discuss any changes to the policy and coordinate when the new policy is printed in January or February 2015. An idea for a Legacy documents system was discussed to give incoming chairs the necessary information in order to make their jobs easier in the transition period. An informal request was made to all Admin committee members and Subcommittee chairs to provide a list of items that might need to be passed on so that a policy update can be made to the responsibilities sections of each position. A future motion to update policy will need to be made to direct each position to supply their procedures and any other documents for the next chair. Our next meeting is on January 10th, 2015. In Loving Service, Rick S.

### **SUBCOMMITTEE REPORTS**

**Activities: Chair: Ernest H.** – Given by Ernest. Time: 12/14/14 3pm. Location: The Meeting Place. Called by: Ernest followed by the Serenity Prayer. In attendance: DMarco, Mike H., Alfred M., Philip M., Mike H. #2. Chrissy S., Michelle B., Ernest H. (Chair). Form was passed around to exchange contact information and sign in for attendance. We talked about the New Year's Eve Party food, pic and raffle. We have lots of donations for food. We have someone at the door to take donations. We ask that everyone please give something. We will need \$645 for rent and \$700 for food and drinks, DJ and decorations. Next we talked about the Valentine's Day Party. We are looking for a location and will have flyer out soon.

**Helpline: Chair: Aris R.** Given by Aris. Good afternoon, we had 16 members at our subcommittee meeting. As of December 1, 2014 we had 451 calls, using 954 minutes, and 8 messages for the preceding 30 days. Note that calls and minutes used from last month were up 25% in calls and 42% in minutes. Our average time on a call was at 3minutes/call. We are urging members to get involved as 12-step volunteer by letting me or any other Helpline member know. This is a critical issue as we only have 4 members serving in this role. We elected positions for next year. We also had additional volunteers to change the meeting and events recordings. Next subcommittee meeting will be Monday, January 5, 2014. I have enjoyed serving the area as the chair of helpline over the past few years and want to thank all the members of the subcommittee for being such a great group of people to work with. I will continue to serve the region by working on the regional helpline work group. In Loving Service, Aris R.

**H&I: Chair: Wes C.** Given by Wes. We met at 12 noon opened with the serenity prayer, read the 12 concepts of service and stated our primary purpose.

There were 25 members in attendance.

There were 2 new members

There were 3 returning members

Secretaries Report:

No cost of printing. Diana W thanked the body for allowing her to serve.

Coordinators Report:

Hcso jail presentation started Dec 4th no problems still need women for clearances to begin jail panel. If interested see Kurt W. For information.

Chairperson Report:

I was contacted by Selena M. this week. What was Dacco r2, That turned into Dacco re entry is now becoming a new private treatment facility that has shown interest in having an H and I panel. I have forwarded the information to both PR and the coordinator.

All old old reports and any h and i material or otherwise has been sent to the funcoast email at TAMPAHANDI@GMAIL.com. it is ready to be used for both internal and external communication as well as accountability and prudence.

Panel leader reports were given.

Only concerns were continued support in panel members to help carry presentations.

New business.

Starting a book drive and awareness for help in 2015. More will be revealed. It also was brought to our attention that the number on the literature stamp is incorrect. I will look at our proof and see whos mistake it was. If it was my mistake i personally will order a new stamp for the subcommittee.

Elections

Literature coodinator 2015 - Amy M.

Secretary 2015 - Charlie O.

Panel coodinator. 2015 - Reigning coodinator Kurt W. (Because no one stepped up Kurt agreed to stay on another term)

Vice chair 2015 - Jennifer D.

Chairperson 2015 - to be voted in at ASC. Calvin A.

There was an orientation held after the business meeting. There were 10 people in attendance.

I will make myself available to the subcommittee and will help both to offer input and insight however as of today I am officially stepping down from H and I., I want to thank everyone l for allowing me the opportunity to serve and giving me the privilege to represent Narcotics Anonymous in the funcoast area and most importantly to carry the message of hope. Thank you for my recovery. In loving service ., Wes C. [Jizmakd@gmail.com](mailto:Jizmakd@gmail.com)

**Newsletter: Chair: Deborah N.** Given by Deborah. Hello, my name is Deborah and I am an addict. The November/December issue of the newsletter has been printed and will be distributed momentarily. The cost for printing 550 6-page newsletters was \$195.00. We need a newsletter chair and do not have a nominee up to this point. The committee and I are prepared to continue until a new chair is found and I will happily be a newsletter ninja that drops off a box and invoice every other month. We still need submissions, our reserves are spent; so please write, draw, journal, something, anything. If you haven't done so already, please submit a current list of your homegroup members that would like their anniversary in the newsletter by seeing a newsletter subcommittee member or one of the other options for article submission via the Funcoast website by selecting Newsletter in the dropdown menu on the contact us page, or email us at [newsletter@tampa-na.org](mailto:newsletter@tampa-na.org). Thank you. Deborah N.

**Policy: Chair: Terence B.** Given by Terence. Hello, everyone I'm Terence and I'm an addict. Policy met today with here at Area at 11:30 am. We discussed and reviewed the following motions: 25 & 26P. We discussed in particular motion #25 which will be addressed during new business. Motions 24P and 26P met and exceeded Policy's motion review process on p. 39, number 3 under responsibilities. Your new policy manual will be published next month. Each home group and subcommittee will receive a copy. It will, as has in the past, be available on our website. This my last month as Policy Chair

and I want to thank all the members of this Area and the admin body for all their support, encouragement and trust. I thank you and in your service, Terence B.

**Public Relations: Chair: Richard W.** Given by Richard. Opened meeting at 1pm with moment of silence and Serenity Prayer. 5 in attendance. We discussed poster hanging day, which went well, 5 people passed out posters. I would like to thank Carl, Dan, Maggie and Meredith for coming out to pass out posters. We got the meeting schedules picked up this month. We will be reaching out to the City Police Department, Fire Department and the schools about how to get literature to them on a presentation.

**Convention: Chair: Open.** No report due to no chair person.

**FRCNA Support: Chair: Meredith D.** Given by Meredith. Good afternoon, I am an addict, my name is Meredith. The FRCNA planning committees met on Sunday 12/07/14. I, again, sat with Mike M. to work on the entertainment for FRCNA 2015. We have accepted the bid from a comedian with an opening act, who together will charge \$1,000 plus the hotel rooms and registration packages. We are planning a scavenger hunt and working on plans for the Sunday morning breakfast and a DJ. I have reached out to Richie Supa of Recovery Unplugged and will follow up on his interest in participating for a Friday night concert. The other committees have been working on the registration package contents as well as on the merchandise that will be offered. The registration flyers are on the piano and you can also register on the Regional website. The next FRCNA committee meeting will be the first February of 2015 at 10am at the host hotel, Rosen Plaza, in Orlando. In loving service, Meredith D.

**TREASURER'S REPORT:** *Treasurer: Kent C.* Given by Kent. See attachment at end of minutes.

#### **Announcements for the good of NA:**

- Selling raffle tickets today for a scholarship to the Men's Spiritual Retreat. Also selling shirts.
- Sunday Serenity has moved from The Meeting Place to Common Ground Christian Church at 4207 N. Boulevard. We still meet Sundays at 7pm. Come learn about the literature.

#### **Read from Policy pg. 4: Discussion of a Motion, lettered a-f**

#### **Old Business**

#### **Motion #23P Maker: How It Works**

**Second: NA 180**

**Motion:** Change to ASC Policy, Pg. 8, ASC Secretary, The. Responsibilities of the ASC Secretary, Para. 4 from "Type and distribute copies of the minutes and agenda to each GSR no later than 2 weeks following the ASC meeting; minutes may be emailed per GSR's request." to "Type and distribute by email only copies of the minutes and agenda to each GSR no later than 2 weeks following the ASC meeting."

**Clarify: only email minutes, not print**

Tradition 5: Each group has but one primary purpose-to carry the message to the addict who still suffers.

Concept 11: NA funds are to be used to further our primary purpose, and must be managed responsibly.

"When NA members contribute service funds, they expect their money to be used carefully and to be used for the SOLE PURPOSE of furthering our primary purpose" (12 Concepts of NA, 14).

**Intent:** To end unnecessary spending on printing and mailing of ASC minutes with 7th Tradition funds.

**Action: FAILED – Majority Opposed**

#### **Motion #24P Maker: Close Knit Recovery**

**Second: Recovery in Riverview**

**Motion:** To leave \$2,000 seed money in Convention bank account.

**Intent:** Facilitate Convention Committee's preparations for next convention. Simplify and avoid process of opening new bank account.

**Action: Passed**



## New Business

- Motion #25**      **Maker: Activities**      **Second: Recovery in Riverview**  
**Motion:** To sell remaining convention committee material at upcoming activities events. Funds made would be split between ASC and Convention Subcommittee.  
**Intent:** Recoup money for ASC account.  
**Action:** Referred to Groups for voting in January.
- Motion #26P**      **Maker: Quest for Serenity**      **Second: How It Works**  
**Motion:** To change the FACNA Convention cycle to 1 convention every 5 years.  
**Intent:** Accountability; fiscal responsibility; Tradition 5; Concept 11.  
**Action:** Referred to Groups for voting in January.

**NO NEW MOTIONS submitted today**

## Elections

**ASC CHAIRPERSON (CLOSED) – Rick S. VOTED IN**

**ASC VICE CHAIRPERSON (OPEN) – Nominations are being accepted.**

**The qualifications for ASC Vice Chairperson:**

Willingness and desire to serve. 2 years of continuous abstinence from all drugs. Active for at least six months in the Area NA service structure. Time and resources to do the job.

**ASC SECRETARY (CLOSED) – Mary S. VOTED IN**

**ASC ALTERNATE SECRETARY (OPEN) – Nominations are being accepted.**

**The qualifications for ASC Alternate Secretary:**

The Alternate Secretary works closely with the Secretary learning the duties of the office and taking over in case the Secretary is unable to attend ASC. The requirements for the office are the same as for ASC Secretary. The Alternate Secretary must attend ASC for three (3) months of the last twelve (12) months immediately prior to nomination. The Alternate Secretary **is not a co-signer on the ASC bank account.**

**RCM#2 (OPEN) – Nominations are being accepted.**

**The qualifications for RCM#2:**

1. Willingness and desire to serve.
2. 2 years abstinence from all drugs.
3. Active for at least 1 year in the NA service structure.
4. Time and resources to do the job.
5. Ability to lead, communicate and organize.
6. Familiar with ASC Policy. A Guide to service in NA and the Twelve Traditions

**ASC TREASURER (CLOSED) – Jim H. VOTED IN**

**ASC ALTERNATE TREASURER (OPEN) – Nominations are being accepted.**

**The qualifications for ASC Alternate Treasurer:**

The Alternate Treasurer works closely with the Treasurer, learning the duties of the office and taking over in case the Treasurer is unable to attend ASC. The requirements for the office of the Alternate Treasurer are the same as for the Treasurer. The Alternate Treasurer must attend ASC for 3 months of the last 12 months prior to nomination. Because the Alternate Treasurer might have to assume the position of the ASC Treasurer, the clean time requirement cannot be waived. The Alternate Treasurer **is not a co-signer on the ASC bank account.**

**LITERATURE DISTRIBUTION OFFICER (CLOSED) – Ron H. VOTED IN**

**ALTERNATE LITERATURE DISTRIBUTION OFFICER (CLOSED) – Yuly S. **VOTED IN****

**HOSPITALS & INSTITUTIONS (CLOSED) – Calvin A. **VOTED IN****

**NEWSLETTER (OPEN) – Nominations are being accepted.**

**The qualifications for Newsletter are:**

Two (2) years clean time. Elected by The Tampa Funcoast Area Service Committee and must adhere to their guidelines regarding elected Officers. Have an understanding of the responsibilities of the office, administrative capabilities and some knowledge in the editing, production and distribution of a newsletter.

**POLICY (CLOSED) – Gilbert H. **VOTED IN****

**PUBLIC RELATIONS (CLOSED) – Chelsie P. **VOTED IN****

**CONVENTION (OPEN) – Nominations are being accepted.**

**The qualifications for Convention Chair are:**

1. A minimum clean time requirement of three (3) years continuous abstinence from all drugs.
2. Previous experience of at least six (6) months in serving the Public Relations Subcommittee; preferably as a member of the Administrative Committee.
3. An understanding of the responsibilities of the office; administrative capabilities, and some knowledge in the field of Public Relations.

**Helpline (CLOSED) Chris. **VOTED IN****

### **Regional Business**

**NONE**

### **Treasurer's Report**

#### **Treasurer's Report**

**Dec 13, 2014**

The following information is included in the Treasurer's Report for Nov 2014:

- Written Treasurer's Report
- Nov and 2014 Year to Date Income and Expense Report
- Nov and 2014 Year to Date Group Literature and Donation Schedule

#### **Results for November**

During the month of Nov, income was \$8,587 and expenses were \$2,634 so we had net income of \$5,953. Our beginning balance was \$2,808 and our combined ending balance is now \$8,760.

#### **Highlights**

- Gross income from our FACNA convention was \$4,484
- Two other events turned in money; Halloween \$679 and Learning Day \$298
- November donations were strong at \$1,434
- Expenses were low; there were no Newsletter, RCM or Meeting Schedule expenses.

#### **Bank Accounts**

- Convention committee members removed themselves as signers on the Convention account.
- \$2,484 was transferred from the Convention account to the ASC checking account.
- \$2,000 was retained in the Convention Bank account until the pending motion is voted on.
- The adjusted balance in the ASC account was \$6,760, policy states that balances over \$4,000 go to Region so we are submitting a check to Region today for \$2,760

Event Income & Expense

- Convention; gross income \$4,484, ASC cost \$2,410, net income \$2,074.
- Learning Day; gross income \$813, ASC cost \$824, net cost \$11.
- Halloween; gross income \$679, ASC cost \$1,145, net cost \$466.

Results for 2014 year to date

- Year to date income is \$45,735, expenses are \$37,632 and net income year to date is \$8,103 compared with a net loss of \$1,422 for the first eleven months in 2013.
- Year to date expenses of \$37,632 compares with our total 12 month budget of \$65,094.

Event Income & Expense Report

- Turned after the completion of any ASC funded event
- Accounts for advances from ASC, Event income, expense and amounts submitted back to ASC
- Will be on the internet under Area Forms

**Tampa Funcoast of  
NA  
Treasurer's Report  
Nov 2014**

	<u>Nov 2014</u>	<u>Year to Date 2014</u>	<u>Budget 2014</u>	<u>Year to Date 2013</u>
<b><u>INCOME</u></b>				
Group Donations	\$1,433.54	\$16,231.01		\$13,924.93
Group Literature				
Orders	\$1,608.20	\$19,687.46		\$22,781.71
ASC Basket	\$30.00	\$319.94		\$286.67
Member Orders	\$0.00	\$187.70		\$438.43
Learning Day	\$298.15	\$1,518.15		\$54.00
Activities				
Proceeds	\$679.00	\$679.00		\$2,255.42
Convention				
Proceeds	\$4,483.93	\$4,483.93		\$0.00
Other Donations	\$0.00	\$2,574.59		\$1,172.01
Over (Under)	\$53.81	\$53.37		(\$387.71)
<b>Total Income</b>	<b>\$8,586.63</b>	<b>\$45,735.15</b>		<b>\$40,525.46</b>
<b><u>EXPENSES</u></b>				
<b><u>Administrative</u></b>				
Rent	\$150.00	\$2,035.00		\$1,650.00
Secretary Minutes	\$218.92	\$1,939.73		\$1,967.88
Storage Unit	\$33.17	\$364.87		\$544.38
Printing	\$5.89	\$127.18		\$90.92
RCM Travel		\$411.84		\$1,219.70
PO Box Renewal		\$122.00		\$138.00
Learning Day		\$824.08		\$1,007.28
Other Events & Workshops		\$100.00		\$466.21
Region Donation		\$798.00		\$0.00
Bank Fee	\$29.00	\$16.00		\$47.00
	<b>\$436.98</b>	<b>\$6,738.70</b>	<b>\$9,464.00</b>	<b>\$7,131.37</b>
<b><u>LDO</u></b>				
Literature Order	\$1,649.04	\$20,857.12		\$22,390.74
Printing		\$63.56		\$0.00
	<b>\$1,649.04</b>	<b>\$20,920.68</b>	<b>\$36,000.00</b>	<b>\$22,390.74</b>
<b>Public Relations</b>				

Meeting Schedules		\$1,581.85		\$1,973.51
Bus Bench Advertising	\$50.00	\$550.00		\$900.00
Printing & Supplies		\$102.79		\$311.67
Website hosting		\$138.12		\$83.40
Literature		\$70.50		\$389.26
	<b>\$50.00</b>	<b>\$2,443.26</b>	<b>\$4,400.00</b>	<b>\$3,657.84</b>
<b>H &amp; I</b>				
Literature	\$380.00	\$2,548.05		\$2,270.96
Printing, Supplies		\$78.23		\$133.24
Reaching Out		\$55.61		\$163.00
	<b>\$380.00</b>	<b>\$2,681.89</b>	<b>\$3,800.00</b>	<b>\$2,567.20</b>
<b>Helpline</b>				
Line 1 Communications	\$86.01	\$861.02		\$750.46
Verizon	\$31.86	\$349.89		\$352.80
Rent		\$200.04		\$200.04
Printing, Supplies		\$0.00		\$145.82
	<b>\$117.87</b>	<b>\$1,410.95</b>	<b>\$2,295.00</b>	<b>\$1,449.12</b>

**Tampa Funcoast of NA  
Treasurer's Report  
Nov 2014**

	<b>Nov 2014</b>	<b>Year to Date 2014</b>	<b>Budget 2014</b>	<b>Year to Date 2013</b>
<b>Activities</b>				
Events		\$1,145.00		\$1,033.07
Supplies,				
Other		\$31.99		\$98.00
Rent		\$45.00		\$0.00
Literature		\$76.00		\$50.00
	<b>\$0.00</b>	<b>\$1,297.99</b>	<b>\$6,235.00</b>	<b>\$1,181.07</b>
<b>Newsletter</b>				
Printing Office Dynamics		\$1,168.34		\$1,606.08
Anniversary Report		\$0.00		\$124.12
	<b>\$0.00</b>	<b>\$1,168.34</b>	<b>\$2,050.00</b>	<b>\$1,730.20</b>
<b>FACNA Convention</b>				
Seed Money		\$560.00		\$1,000.00
Rent		\$0.00		\$80.00
Events,				
Insurance		\$409.93		\$359.98
	<b>\$0.00</b>	<b>\$969.93</b>		<b>\$1,439.98</b>
<b>Policy</b>				
Printing	\$0.00	\$0.00		\$400.00
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$400.00</b>
<b>FRCNA Convention</b>				
<b>Travel and flyers</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$350.00</b>	<b>\$0.00</b>
<b>Total Expenses:</b>	<b>\$2,633.89</b>	<b>\$37,631.74</b>	<b>\$65,094.00</b>	<b>\$41,947.52</b>
<b>Net Income (Loss)</b>	<b>\$5,952.74</b>	<b>\$8,103.41</b>		<b>(\$1,422.06)</b>

<b>Beginning Balance</b>	<b>\$2,807.08</b>	<b>\$656.41</b>	<b>\$1,929.46</b>
<b>Ending Balance</b>	<b><u>\$8,759.82</u></b>	<b><u>\$8,759.82</u></b>	<b><u>\$507.40</u></b>

Reconciliation

ASC Account	\$8,450.40
Convention	
Account	\$2,000.00
Bank Balance:	<b>\$10,450.40</b>

Outstanding Checks

<u>Check #</u>	<u>Payee</u>	<u>Amount</u>
Debit Card	RSO Literature	\$1,615.41
Debit Card	Office Dynamics	\$75.17
<b>Total Outstanding Checks</b>		<b>\$1,690.58</b>

Adjusted Bank Balance	\$8,759.82
Tampa Funcoast Register Balance	<u>\$8,759.82</u>
Difference	<b><u>0.00</u></b>

**Literature & Donations****Nov 2014****2014 Year To Date**

<b>Group</b>	<b>Literature</b>	<b>Donation</b>	<b>Total</b>	<b>Literature</b>	<b>Donation</b>	<b>Total</b>
A Clean Slate			\$0.00	\$34.65	\$0.00	\$34.65
A New Way	\$122.25	\$18.00	\$140.25	\$928.25	\$463.36	\$1,391.61
Anda			\$0.00	\$10.95	\$0.05	\$11.00
Arc of Hope			\$0.00	\$61.05	\$7.05	\$68.10
Brandon @ Noon	\$37.25	\$40.08	\$77.33	\$704.20	\$177.99	\$882.19
Breakfast Club	\$17.85	\$102.84	\$120.69	\$238.50	\$285.63	\$524.13
Clean Time Counts			\$0.00	\$0.00	\$25.00	\$25.00
Choices			\$0.00	\$273.95	\$315.15	\$589.10
Circle of Friends	\$3.50	\$10.00	\$13.50	\$20.70	\$25.00	\$45.70
Daily Recovery			\$0.00	\$586.95	\$290.05	\$877.00
Emergency Room			\$0.00	\$267.25	\$647.30	\$914.55
Freedom Friday	\$24.00	\$6.00	\$30.00	\$175.85	\$24.62	\$200.47
Freedom From Pain			\$0.00	\$97.00	\$25.25	\$122.25
Free To Be Me	\$19.80	\$40.20	\$60.00	\$321.80	\$239.20	\$561.00
Grow or Go	\$84.00	\$81.95	\$165.95	\$322.85	\$599.88	\$922.73
Happy Hour			\$0.00	\$1,366.00	\$532.48	\$1,898.48
High Lie	\$129.00		\$129.00	\$985.85	\$1,113.09	\$2,098.94
High Noon Hope			\$0.00	\$85.15	\$43.00	\$128.15
Hope After Dope			\$0.00	\$0.00	\$0.00	\$0.00
Hope In Lutz			\$0.00	\$167.10	\$194.50	\$361.60
Hope In Recovery			\$0.00	\$78.70	\$34.30	\$113.00
How It Works			\$0.00	\$201.65	\$354.99	\$556.64
Hyde Park NA	\$109.50	\$94.53	\$204.03	\$1,010.25	\$1,408.13	\$2,418.38
In The Middle	\$26.15	\$5.85	\$32.00	\$245.05	\$104.25	\$349.30

Just for Today
Keep The Faith I & II
Life on Life's Terms
Live or Die
Living the Program
Make It Happen
Midday Meds
Monday Meditation
More Hope I & II
More Will Be Revealed
NA 180
NA at the Apex
NA Speaker Meeting
Never Too Young To Recover
New Beginnings
New Bite Of Serenity
New Life
New Tampa NA

		\$0.00
		\$0.00
\$59.70	\$52.66	\$112.36
\$25.00	\$1.00	\$26.00
		\$0.00
		\$0.00
		\$0.00
\$10.75	\$13.50	\$24.25
\$37.75	\$20.00	\$57.75
		\$0.00
\$88.75	\$24.25	\$113.00
\$6.80	\$36.20	\$43.00
		\$0.00
	\$74.51	\$74.51
\$30.60	\$31.40	\$62.00
		\$0.00
\$64.50	\$10.00	\$74.50
\$115.50	\$15.50	\$131.00

\$133.65	\$0.00	\$133.65
\$73.25	\$10.00	\$83.25
\$935.50	\$941.91	\$1,877.41
\$44.20	\$6.00	\$50.20
\$106.55	\$23.45	\$130.00
\$141.30	\$2.81	\$144.11
\$94.60	\$2.50	\$97.10
\$141.60	\$74.10	\$215.70
\$181.00	\$200.00	\$381.00
\$39.15	\$14.35	\$53.50
\$971.75	\$530.25	\$1,502.00
\$167.25	\$225.62	\$392.87
\$45.00	\$25.00	\$70.00
\$85.85	\$269.01	\$354.86
\$1,138.95	\$811.79	\$1,950.74
\$538.30	\$361.52	\$899.82
\$344.05	\$112.34	\$456.39
\$219.20	\$251.40	\$470.60

**Literature & Donations - Page 2**

**Nov 2014**

**2014 Year To Date**

Group
Oldtimers
Quest For Serenity
Radical Recovery
Recovery Central
Recovery In Riverview
Recovery in the Hood
Renegade Recovery
Squeaky Clean
Stepping Up
Sunday Morning NA
Sunday Serenity
Sunset Solutions
Tampa Unity Group
The Heights of NA
The Message
The Sanctuary
The Ties that Bind Us
The Truth
The War Is Over
Together We Can
Triple M
TTNA
Uptown Tues/Fri Night
Welcome Home

Literature	Donation	Total
	\$7.00	\$7.00
\$11.50	\$17.00	\$28.50
		\$0.00
\$70.00	\$115.00	\$185.00
		\$0.00
\$28.50		\$28.50
\$73.00	\$83.00	\$156.00
	\$160.00	\$160.00
\$13.00	\$11.93	\$24.93
\$107.65	\$4.83	\$112.48
\$3.50		\$3.50
\$3.20	\$29.15	\$32.35
\$115.10	\$4.90	\$120.00
\$10.10	\$10.00	\$20.10
\$36.00	\$14.00	\$50.00
		\$0.00
	\$7.00	\$7.00
		\$0.00
\$76.00	\$84.76	\$160.76
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00

Literature	Donation	Total
\$74.80	\$108.20	\$183.00
\$152.05	\$269.86	\$421.91
\$245.25	\$7.75	\$253.00
\$570.25	\$700.25	\$1,270.50
\$77.00	\$1.50	\$78.50
\$163.00	\$6.50	\$169.50
\$784.00	\$282.00	\$1,066.00
\$285.50	\$495.50	\$781.00
\$148.69	\$173.20	\$321.89
\$866.25	\$69.56	\$935.81
\$133.20	\$226.91	\$360.11
\$121.70	\$550.15	\$671.85
\$115.10	\$4.90	\$120.00
\$196.20	\$46.60	\$242.80
\$545.35	\$54.65	\$600.00
\$88.75	\$175.25	\$264.00
\$28.00	\$122.00	\$150.00
\$59.50	\$0.50	\$60.00
\$959.68	\$737.81	\$1,697.49
\$112.00	\$108.15	\$220.15
\$56.50	\$1.50	\$58.00
\$84.75	\$21.75	\$106.50
\$18.00	\$3.00	\$21.00
\$45.50	\$10.00	\$55.50

Women Do Recover	\$3.50		\$3.50	\$331.55	\$35.14	\$366.69
Women of Serenity			\$0.00	\$179.30	\$125.00	\$304.30
Women's Recovery Room			\$0.00	\$5.00	\$0.00	\$5.00
Women's Hope	\$44.50	\$206.50	\$251.00	\$297.75	\$561.75	\$859.50
<b>Group Totals:</b>	<b>\$1,608.20</b>	<b>\$1,433.54</b>	<b>\$3,041.74</b>	<b>\$20,329.47</b>	<b>\$15,671.70</b>	<b>\$36,001.17</b>
<b>Member Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$127.70</b>	<b>\$8.50</b>	<b>\$136.20</b>
ASC Basket		\$30.00	\$30.00	\$0.00	\$319.94	\$319.94
Funcoast Basketball			\$0.00	\$0.00	\$181.58	\$181.58
Women Stand United With Hope			\$0.00	\$0.00	\$1,983.51	\$1,983.51
Brandon at Noon			\$0.00	\$0.00	\$231.00	\$231.00
CAR Reports			\$0.00	\$47.50	\$0.00	\$47.50
Learning Day		\$298.15	\$298.15	\$60.00	\$323.15	\$383.15
Halloween		\$679.00	\$679.00	\$0.00	\$679.00	\$679.00
<b>Miscellaneous Total</b>	<b>\$0.00</b>	<b>\$1,007.15</b>	<b>\$1,007.15</b>	<b>\$107.50</b>	<b>\$3,718.18</b>	<b>\$3,825.68</b>
<b>Reimbursement Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$82.17)</b>	<b>\$0.00</b>	<b>(\$82.17)</b>
<b>Deposit Total</b>	<b>\$1,608.20</b>	<b>\$2,440.69</b>	<b>\$4,048.89</b>	<b>\$20,482.50</b>	<b>\$19,398.38</b>	<b>\$39,880.88</b>

In Service,  
Kent C  
[treasurer@tampa-na.org](mailto:treasurer@tampa-na.org)

### Attendance

Meeting Name	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
A New Way	Y	Y	N	Y	N	Y	Y	Y
<b>Arc of Hope</b>	<b>N</b>	<b>Y</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>Y</b>	<b>Y</b>
Brandon at Noon	Y	Y	Y	Y	Y	Y	Y	Y
Breakfast Club	Y	Y	N	Y	N	N	Y	Y
Choices	Y	Y	Y	Y	Y	Y	N	Y
Circle of Friends (formerly Women's Recovery Room)	N	N (MISS 2ND CALL)	Y	N (MISS 2ND CALL)	N	Y	Y	Y
<b>Clean Time Counts (formerly Celebrating Recovery)</b>	<b>N</b>	<b>Y</b>	<b>N</b>	<b>Y</b>	<b>N</b>	<b>Y</b>	<b>N</b>	<b>N</b>
<b>Close Knit Recovery</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>N (MISS 2ND CALL)</b>	<b>N (MISS 2<sup>ND</sup> ROLL CALL)</b>	<b>N (MISS 2<sup>ND</sup> ROLL CALL)</b>	<b>Y</b>
Free To Be Me	Y	Y	Y	N (MISS 2ND CALL)	N	Y	Y	Y
<b>Freedom Friday</b>	<b>Y</b>	<b>N</b>	<b>Y</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>Y</b>	<b>Y</b>
<b>Freedom From Pain</b>	<b>Y</b>	<b>N</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>N</b>	<b>N</b>	<b>N</b>
Grow or Go	Y	N	Y	Y	Y	Y	Y	Y
High Lie	Y	Y	Y	Y	Y	Y	Y	Y
High Noon Hope	Y	Y	Y	Y	N (MISS 1ST CALL)	Y	Y	Y
Hope In Lutz	Y	Y	Y	Y	Y	Y	Y	Y

Hope In Recovery	Y	Y	N	Y	N	Y	N	Y
How it Works	N	Y	N (MISS 2ND CALL)	Y	N (MISS 2ND CALL)	Y	Y	N
Hyde Park NA	Y	Y	Y	Y	Y	Y	Y	Y
In the Middle	Y	N	Y	Y	Y	N	Y	Y
Just For Today	Y	Y	Y	Y	Y	Y	Y	Y
Keep The Faith 1&2	Y	N	Y	Y	Y	Y	Y	Y
Life on Life's Terms	Y	Y	N	Y	Y	Y	Y	Y
Live or Die	N	Y	N	Y	N	Y	Y	N
Living The Program	Y	Y	Y	N (MISS 2ND CALL)	Y	Y	Y	N
<b>Making It Happen</b>	<b>Y</b>	<b>Y</b>	<b>N</b>	<b>Y</b>	<b>Y</b>	<b>N</b>	<b>N</b>	<b>Y</b>
Monday Meditation	Y	Y	Y	Y	Y	Y	Y	Y
More Hope I & II	Y	Y	Y	Y	Y	Y	Y	Y
NA 180	Y	Y	Y	Y	Y	Y	Y	Y
NA at the Apex	Y	N	Y	Y	Y	N	Y	Y
<b>NA Speaker Meeting</b>	<b>Y</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>Y</b>	<b>N</b>	<b>Y</b>	<b>Y</b>
Never too Young to Recover	Y	Y	Y	N	Y	N	Y	Y
New Beginnings	Y	Y	Y	Y	Y	Y	Y	Y
New Bite of Serenity	Y	Y	Y	Y	Y	Y	Y	Y
New Life	Y	Y	Y	Y	Y	Y	Y	Y
<b>New Tampa NA</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>Y</b>
Oldtimers	Y	Y	Y	N	Y	N	Y	Y
Quest For Serenity	Y	Y	Y	Y	Y	Y	Y	Y
<b>Radical Recovery</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>N</b>	<b>N</b>	<b>Y</b>
Recovery Central	Y	Y	Y	Y	Y	Y	Y	Y
Recovery in Riverview	Y	N	Y	Y	N	Y	Y	N
Recovery in the Hood	Y	Y	N (MISS 2ND CALL)	N (MISS 2ND CALL)	Y	Y	Y	Y
Renegade Recovery	Y	N	Y	Y	Y	N	Y	Y
Squeaky Clean	N	Y	N	Y	N	Y	Y	Y
Stepping Up	Y	Y	Y	Y	Y	Y	Y	Y
Sunday Morning NA	Y	Y	N	Y	Y	N	Y	N
Sunday Serenity	Y	Y	Y	Y	Y	Y	Y	Y
Sunset Solutions	Y	Y	Y	Y	Y	Y	Y	Y
Tampa Unity Group	N/A	N/A	N/A	N/A	N/A	N/A	Y	N (MISS 1 <sup>ST</sup> CALL)
<b>The Heights of NA</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>N</b>	<b>N</b>	<b>Y</b>	<b>N</b>
The Message	Y	Y	Y	Y	Y	Y	Y	Y
The Sanctuary	Y	Y	Y	Y	Y	Y	Y	N (MISS 2 <sup>ND</sup> CALL)
The Ties That Bind Us	Y	Y	N	Y	N	Y	Y	Y



The War is Over	Y	Y	Y	Y	Y	Y	N	Y
Together We Can	Y	Y	Y	Y	Y	Y	Y	Y
Triple M Group	Y	Y	Y	Y	Y	Y	Y	Y
TTNA	N	Y	Y	N	Y	N	Y	N
<b>Uptown</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>N</b>	<b>N</b>
<b>Welcome Home</b>	<b>N (MISS 2ND CALL)</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>
Women Do Recover	Y	Y	Y	Y	N	Y	Y	Y
Women's Hope	Y	Y	Y	Y	Y	Y	Y	Y
<b>2013/2014 Officers</b>								
	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUG</b>	<b>SEPT</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
Chair	Y	Y	Y	Y	<i>E</i>	<b>RESIGNED</b>	<i>N/A</i>	<i>N/A</i>
Vice Chair	Y	Y	Y	Y	Y	Y	Y	Y
RCM #1	Y	N (MISS 2ND CALL)	<i>E</i>	Y	N	Y	<i>E</i>	<i>Y</i>
RCM #2	Y	<i>E</i>	Y	Y	Y	Y	<b>RESIGNED</b>	<i>N/A</i>
Treasurer	Y	Y	Y	Y	Y	Y	Y	Y
Alt. Treasurer	Y	N	Y	Y	<i>E</i>	<i>Y</i>	Y	Y
Secretary	Y	<i>E</i>	<i>E</i>	Y	Y	<i>E</i>	Y	Y
Alt. Secretary	Y	Y	Y	Y	Y	Y	Y	Y
<b>LDO</b>	<b>Y</b>	<b>Y</b>	<b>E</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>Y</b>
Alt. LDO	Y	Y	<i>E</i>	Y	Y	<i>E</i>	Y	Y
Activities	<i>E</i> (MISS 2ND CALL)	N	<i>NA</i>	<i>NA</i>	Y	<i>E</i> (MISS 2ND ROLL CALL)	Y	Y
Convention	Y	Y	Y	Y	N	N (MISSED BOTH ROLL CALLS BUT GAVE REPORT)	N	N
Helpline	Y	Y	Y	Y	N	N (MISS 2 <sup>ND</sup> ROLL CALL)	Y	Y
H & I	Y	Y	Y	Y	<i>E</i> (MISS 2ND CALL)	<i>N</i> (MISS 2 <sup>ND</sup> ROLL CALL)	Y	Y
Newsletter	Y	Y	<i>E</i>	Y	<i>E</i>	<i>Y</i>	Y	Y
Policy	Y	<i>E</i>	Y	Y	<i>E</i>	<i>Y</i>	Y	Y
Public Relations	Y	Y	Y	Y	Y	Y	Y	Y
FRCNA Support	Y	Y	<i>NA</i>	<i>NA</i>	<i>NA</i>	Y	Y	Y